

**MINUTES
ALPINE TOWNSHIP BOARD
REGULAR MEETING
JANUARY 16, 2023**

2023-01 CALL TO ORDER AND APPROVAL OF AGENDA

The Alpine Township Board of Trustees held a regular meeting on January 16, 2023, at the Alpine Township Meeting Room located at 5255 Alpine Avenue, Comstock Park, Michigan, 49321 with due notice. Supervisor Madura called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited. Present were Supervisor Greg Madura, Clerk Emily Symko, Treasurer Beth Alt and Trustees Rob Scheidel and Mike Wahlfield. Absent were Trustees Ron Cordes and William Schweitzer.

A motion was made by Scheidel with support from Wahlfield, to approve the Agenda. The motion carried 5-0, with Cordes and Schweitzer absent.

2023-02 TRUSTEE SCHWEITZER ARRIVES.

2023-03 CONSENT AGENDA

The Consent Agenda was approved as presented in a motion offered by Scheidel with support from Alt. The motion passes 6-0, with Cordes absent.

2023-04 CONSIDERATION OF VOUCHERS/BILLS

A motion was offered by Wahlfield with support from Scheidel to approve the payment of vouchers, for the period 12/20/2022 – 01/16/2023. The motion carried 6-0, with Cordes absent.

2023-05 PUBLIC COMMENT

No public comment was offered at this time.

2023-06 COMMISSION REPORTS

Planning Commission: Madura- Meeting was cancelled due to no items on the agenda.

Zoning Board of Appeals: Schweitzer- Two requests were presented to the board. The first request was for 7196 Vinton for a front yard setback variance for three accessory buildings. Variance denied 5-0. Second request was for a rear yard setback variance at 5820 Baumhoff. Variance approved 5-0.

Historical Commission: Wahlfield- Did not meet. Next meeting is scheduled for next Monday at 1 pm. Trustee Wahlfield states he is unsure if he will be able to attend. Madura offers to attend in Wahlfield's place if necessary.

Sewer & Water: Madura- Westgate project was completed one year ago. The cement used on the driveways did not hold up and needs to be redone. The company that poured the cement has dissolved. Now solving who is financially responsible to repour the 15-18 driveways.

Parks & Rec: Scheidel- Did not meet. Working on a schedule with the new members.

Library: Knapp- Update given in packet.

**2023-07 CONSIDERATION OF RESOLUTION #23-01 PERFORMANCE RESOLUTION FOR
GOVERNMENTAL AGENCIES REQUIRED BY MDOT**

This annual resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipality an "Individual Permit for Use of State Highway Right of Way".

Motion to approve Resolution #23-01 Performance Resolution for Governmental Agencies required by MDOT offered by Schweitzer, with support from Scheidel. Resolution #23-01 motion carried 6-0, with Cordes absent, in a roll call vote as follows:

AYE: Scheidel, Symko, Madura, Alt, Schweitzer, Wahlfield.

NAY: None

ABSENT: Cordes

**2023-08 CONSIDERATION OF RESOLUTION #23-02 SUPPORTING ALPINE TOWNSHIP'S
SUBMISSION OF A PROJECT PROGRAMING APPLICATION AND A COMMITMENT OF
FUNDING FOR THE SAME.**

This is a matching grant for the installation of sidewalk for the 4-Mile Road Sidewalk project. A sidewalk to be constructed on the north side of 4 Mile Road from Hachmuth Drive easterly to Yorkland Drive. This will complete the sidewalk project connecting Alpine Avenue to West River Drive. With approval, an application will be submitted for \$119,000 in grant funds and further resolves to make available a local match through financial commitment of \$51,000. Total project cost set at \$170,000.

Motion was made by Schweitzer, with support from Scheidel to approve the submission of a Project Programming Application and commitment of funding for the same. Motion carries 6-0 in a roll call vote, with Cordes absent.

AYE: Scheidel, Symko, Madura, Alt, Schweitzer, Wahlfield.

NAY: None

ABSENT: Cordes

2023-09 CONSIDERATION OF BIDS FOR THE ALPINE TOWNSHIP SPORTS PARK

Bids for the Sports Park were received. CBG funds will be used for this project, with a requirement to use the lowest bid, unless faults are found. Bids range from \$460,000 to \$650,000. Project consists of a Pavilion with electrical outlets, a picnic area, and four sport courts. Tiling will be placed under courts and post-tension cement to alleviate flooding concerns. Mike Oezer, Township Engineer, states he is familiar with Katerberg VerHage Inc. and recommends their bid.

Wahlfield makes a Motion to accept the bid for work at the Alpine Township Sports Park from Katerberg VerHage Inc at \$460,374. Support from Scheidel. Motion carries 6-0, with Cordes absent.

2023-10 UPDATE ON AMERICAN RESCUE PLAN ACT FUNDS.

First report is due April 30th. The township has less than two years to confirm the money. Some money will go towards the Sports Park. Other projects will be new furnaces at the Township offices, and new windows at Fire Station #2.

2023-11 FIRE DEPARTMENT UPDATES

Chief Klomparens noted 2022 was the busiest, 97 more calls than 2021. Updated the computer on Engine 1 due to the previous software no longer supported. Department is waiting on more equipment for the second truck that was delivered. Personnel update: Abby Beurmann is doing great and needs one more test. Request to re-hire Drew Demeester as the fifth full-time fire fighter. He has finished school and would start at \$40,000. His start date is TBD. Chief will continue the search for the remaining full-time position.

Schiedel makes a motion to hire Drew Demeester as full-time fire fighter, starting at \$40,000. Support from Alt. Motion passes 6-0, with Cordes absent.

Chief states that while compiling an employee handbook for the Fire Department, he researched a third-party company, Lexipol, familiar with working with municipalities and fire departments to create cohesive handbooks while meeting the local, state, and federal requirements. The service will provide a review of the polices every 3 years. Deputy Kelly has emailed Lexipol for an estimate. Kelly would like to schedule a presentation, in time for the next meeting.

2023-12 PUBLIC COMMENT

No public comment offered at this time.

2023-13 SUPERVISOR'S REPORT AND BOARD COMMENTS

Schwietzer: Apologizes for tardiness.

Wahlfield: Excited for Sports Park

Madura: Thanks Mike Oezer and Officer Keminga for attending. Congratulations to the Fire Department for filling positions. Deputy Kelly offers to share shift reports with The Board Members via email. Board is receptive.

2023-14 ADJOURNMENT

Schweitzer makes a motion to adjourn the meeting, with support from Wahlfield. Motion passes 6-0, with Cordes absent. Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Emily Symko, Clerk

Greg Madura, Supervisor