

ALBION FIRE DEPARTMENT

Making a Difference...

FACILITY PUBLIC USE AND ATTENDANT RULES

It is the responsibility of the Group and/or Individual to return the facility and the public use equipment to original status and condition upon conclusion of the event.

Public Use and Access

Albion Fire Department Public Use Equipment	To Be Utilized (Y/N)
Chairs	
Tables	
Cleaning Equipment	
Griddle	
Kitchen	
Kitchen Equipment	
Meeting Room Equipment	
Coolers	
Beverage Coolers	

Rooms to be Utilized for Event	To Be Utilized (Y/N)
Truck Bay	
Meeting Room	
Kitchen	
Public Restrooms	
Parking Area	

OFF LIMITS: The Radio Room, Offices, Small Meeting Room, Attic, and Equipment Rooms are restricted from public access. All station equipment, Fire Apparatuses, Service equipment, and Emergency equipment are to remain in place as received by the Group or individual. Never attempt to access, move, or operate any department equipment without permission of the Albion Fire Department.

In the event of an emergency, Albion Fire Department personnel are allowed full access in full performance of their duties, without any restriction to access.

Phone use is restricted to emergency use only. In the event of emergency, please dial 911 and give a full description of the response required.