

**Albion Town Council  
Tuesday, November 23, 2021, 6:00 pm  
TELECONFERENCE via GoToMeeting  
(Meeting ID# 280137509)  
Albion Municipal Building  
211 East Park Drive, Albion, IN, 46701**

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

**CALL TO ORDER:** Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**ATTENDANCE:** Vicki Jellison, President (Present)  
Chris Magnuson, Member (Present)  
Darold Smolinske, Member (Present)  
John Morr, Member, Member (Present)  
Don Shultz, Vice-President (Present)

**OTHERS PRESENT:**

|   |                               |
|---|-------------------------------|
| Carol A. Selby, Clerk-Treasurer               | Matt Getts, KPC Media         |
| Jacob Ihrie, Town Manager                     | Scott Cole, Police Dept       |
| Steve Clouse, Town Attorney                   | Matt Fought, Police Dept      |
| John Urso, Fire Dept                          | Charles LeWallen, Police Dept |
| Terrie Beckley, Miracle Tree (Electronically) |                               |

**APPROVAL OF MINUTES:** Minutes from the regular and executive meetings on November 9, 2021 were approved. Motion by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays.

**ANNOUNCEMENTS:**

Refreshments were served, and Council expressed appreciation to Town Attorney Steve Clouse on his service to the Town and congratulated him on his recent appointment by Governor Eric Holcomb as Judge of Noble County Superior Court. Clouse said he has enjoyed the opportunity to serve in his hometown. His swearing-in will take place at the Noble County Courthouse on December 9, 2021 at 3:00 pm. Town Marshal Scott Cole introduced part-time Deputy Charles LeWallen to Council. He comes to the Town, having been academy trained and with 13-years prior law enforcement experience. "Christmas in the Village" including the Christmas Parade, will be held December 3, 2021. "Breakfast with Santa" will be held at the Fire Station on December 4, 2021. Council member and Chamber President Chris Magnuson has enlisted the help of Central Noble Honor Students to decorate the downtown fountain for Christmas.

**OPEN DISCUSSION:**

**Hickory Recovery Network – Letter regarding zoning**

As part of the licensure process, Hickory Recovery Network has requested the Town sign and submit a template letter provided by the State indicating the property at 600 Trail Ridge Rd, Albion, which formerly housed North Ridge Village Nursing and Rehabilitation Facility, is properly zoned as a subacute residential facility to treat people with substance use disorders. While, there have been concerns expressed about using this location as a drug and alcohol treatment facility, it appears to be a permitted use based on current zoning. Town Attorney Steve Clouse has been in contact with Hickory Recovery Network legal counsel and Town

Manager Jacob Ihrle checked with other communities where Hickory Recovery Network facilities are located. He said one gave a glowing review, saying they have been a good addition to the community and pay employees well. Another reported having a rocky start, but things have turned around for the better now that it is under new management. After discussion, Morr motioned to have Town Manager Jacob Ihrle sign and submit the letter, seconded by Smolinske, carried 5 Ayes, 0 Nays.

**DEPARTMENT HEAD REPORTS:**

**Fire Dept** - Council acknowledged receipt of the department's monthly report. Deputy Fire Chief John Urso was present to answer questions. Fire Chief Bob Amber was on vacation. Urso reported the department received tools from the Indiana DNR Fire Division. Fire Chief Bob Amber traveled to Rochester to pick up the tools which were provided at no cost to the Albion fire dept. Town Marshal Scott Cole thanked Urso for recently providing CPR training.

**Police Dept** - Council acknowledged receipt of the department's monthly report. Town Marshal Scott Cole provided a summary of the department's activities. He reported receiving a resignation letter from a full-time deputy who is leaving to join another department. Cole has posted the job vacancy internally, as per the Town's policy. State bid prices for Dodge Durango vehicles have been released, so Cole will be starting the process to purchase a new vehicle. Cole will serve as MC for the upcoming Christmas in the Village festivities.

**Town Manager** – Town Manager Jacob Ihrle gave a summary of his monthly report. The agreement with Noble County Community Foundation (NCCF) to establish a donation fund for a future Skate Park has been signed. A building permit for a model home to be constructed in the Village of White Oaks has been issued to Granite Ridge Builders. The upcoming uniform renewal with Cintas was discussed at the last department head meeting and the consensus was to renew the agreement. Magnuson said while it has proved to be problematic in the past due to formatting issues, for ease in reviewing multiple projects, she would like to see all department head scorecards combined into one master scorecard.

**OLD BUSINESS:**

**1. Ammonia Treatment Project – Lagoon Cell #1 Aeration – ADS**

Council voted to designate Town Manager Jacob Ihrle as signor on the Agreement, Notice of Award and Notice to Proceed for Air Diffusion Systems (ADS). Motion by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays. It was noted the bid was approved by council at the last meeting on November 9, 2021.

**2. Community Crossings Matching Grant (CCMG) 2021-2 – INDOT Agreement**

Town Council President Vicki Jellison reported she will be signing, via DocuSign the INDOT required documents for the recently awarded CCMG grant. Council granted authority for Jellison to sign the documents via Resolution No. 2021-22, approved at the last meeting on November, 9, 2021.

**NEW BUSINESS:**

**1. 50/50 Façade Grant – Terrie Beckley, Noble County Miracle Tree, Inc – 120 W Main St**

Terrie Beckley attended the meeting electronically regarding a request for a Façade Grant for the building housing the Noble County Miracle Tree, Inc. located at 120 W Main Street. She said the Miracle Tree provides services to 300-700 children each year. In addition, to providing gifts at Christmas time, they also provide clothing, necessities, coats, boots, bookbags, etc., to children in emergency situations, such as domestic violence, fires, etc. She said they have worked on renovating the inside of the building. However, now the roof has several leaks and

needs replaced. The project includes removing existing roofing and replacing with a new shingled roof. Beckley solicited (3) quotes as required per the Façade Grant Policy. Two quotes were received, and one vendor provided a written declination to quote due to their present workload (see below).

Roofing

Tower Construction Inc ..... \$ 9,548.00  
Clearview Roofing LLC ..... \$14,426.34  
J&E Construction ..... *Declined to Quote*

After discussion, Council voted to approve a recommendation by the RDC to approve a Façade Grant in the amount of \$4,774.00 which is half the amount of the lowest quote from Tower Construction Inc. Motion by Morr, seconded by Magnuson, carried 5 Ayes, 0 Nays.

**2. Consideration of Subdivision Control Ordinance No. 2021-18 – 2nd Reading**

Council voted to adopt Ordinance No. 2021-18 on its second reading as follows.

Second Reading

Shultz caused *Ordinance No. 2021-18, An Ordinance to Amend the Subdivision Control Ordinance of the Town of Albion, Indiana*, to be read for the second time by title only, and motioned for approval of the ordinance, seconded by Magnuson, carried 5 Ayes, 0 Nays.

**3. Approval of \$50,000 Transfer to Rainy Day Fund - Resolution No. 2021-23**

Council voted to approve *Resolution No. 2021-23, A Resolution Transferring 2021 Appropriations from the General Fund into the Rainy Day Fund* in the amount of \$50,000.00. Motion made by Magnuson, seconded by Smolinske, carried 5 Ayes, 0 Nays. The transfer of funds should serve to allow 2022 Rainy Day appropriations to remain intact.

**4. Approval of 2022 Salary Ordinance – Ord. No. 2021-24 – 1<sup>st</sup> & 2<sup>nd</sup> Readings**

Council voted to approve a recommendation by the Salary, & Benefits Package & Insurance Committee for employee compensation for 2022 by adopting Ordinance No. 2021-24 on its first reading as indicated below. The second reading will be considered at the next meeting on December 14, 2021.

First Reading

Shultz caused *Ordinance No. 2021-24, A Payroll Ordinance for the Town of Albion, Indiana, Amending Wages for employees of the Town of Albion. This Ordinance Amends Ordinance No. 2021-21, and Sets Wages and Benefits for Town of Albion, Elected, Appointed, and All Other Employees by Department for the 2022 Calendar Year*. Shultz then motioned for adoption of the ordinance, seconded by Magnuson, carried 5 Ayes, 0 Nays.

**5. Approval of Cemetery Deeds**

Council voted to approve the following Rose Hill Cemetery deeds. Motion by Smolinske, seconded by Shultz, carried 5 Ayes, 0 Nays.

**Marilyn & Darrell Broom – Section N, Lot No. 70, Graves 3 & 4  
Randy & Vicky Hastings – Section K, Lot No. 298, South Pathway**

**APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:**

Shultz motioned to approve Accounts Payable & Payroll Vouchers as of November 18, 2021 & November 23, 2021. Magnuson seconded, carried 5 Ayes, 0 Nays, attested by Carol A. Selby.

**ADJOURNMENT:** There being no further business to be brought before council in regular session, the meeting adjourned at 6:35 pm. Motion by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on December 14, 2021 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

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VICKI E. JELLISON, PRESIDENT

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DONALD J. SHULTZ, VICE-PRESIDENT

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CHRISTINA K. MAGNUSON, MEMBER

\_\_\_\_\_  
JOHN D. MORR, MEMBER

\_\_\_\_\_  
DAROLD R. SMOLINSKE, MEMBER

ATTEST: \_\_\_\_\_  
CAROL A. SELBY, CLERK-TREASURER