

Albion Town Council
Tuesday, October 10, 2017, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Max Weber called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Max Weber, President
Vicki Jellison, Vice-President
John Morr, Member
Don Shultz, Member

ABSENT: Chris Magnuson, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Steve Clouse, Town Attorney
Matt Getts, KPC Media
Kevin Todd, Street/Cemetery Depts
Brian Stimpson, Street/Cemetery Depts
Stan Tipton, Park/Cemetery Depts
Terry Forker, Water/Wastewater Depts
Zach Smith, Noble County Highway Engineer
Jeremy Sponseller, Triad Associates, Inc

APPROVAL OF MINUTES: Weber asked for approval of the minutes from the regular and executive meetings on September 26, 2017 and September 27, 2017. Jellison motioned to approve the minutes, seconded by Shultz, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS: NONE

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. 2018 Proposed Budget Estimates – Ref. Ordinance# 2017-16 (Second Reading)

Council voted to approve the proposed 2018 Budget and Ordinance 2017-16 on its second reading as follows. The total 2018 proposed budget is estimated at \$4,013,184.

Second Reading

Jellison caused Ordinance 2017-16 to be read for the second time by title only. *An Ordinance for Appropriations and Tax Rate.* Jellison made a motion for approval of Ordinance 2017-16 as read, seconded by Shultz, carried 4 Ayes, 0 Nays.

No objecting opinions were filed regarding the proposed budget. The adopted budget will be submitted to the Department of Local Government Finance (DLGF) through the state's "Gateway" website, and will be available for review by the public online.

2. Approval of Niblock Change Order for TIF#1 Legacy Street Project

Niblock has not yet submitted a Change Order, as such council tabled this item until the next meeting on October 24, 2017.

3. Consideration of Quotes for Geotechnical Services

Council voted to approve a quote from GME Technical Services, the lowest most responsive and responsible bidder, for geotechnical engineering services in an amount not to exceed \$4,800. Motion made by Shultz, seconded by Jellison, carried 4 Ayes, 0 Nays. The scope of services includes geotechnical engineering exploration and evaluation for proposed street improvement projects on Village Drive and CR 400 N. Patriot Engineering and Environmental, Inc. also submitted a quote.

4. Discussion regarding County Road 400 North

Reference a prior Interlocal Agreement between the Town and County for the purpose of seeking grant funds for road improvements to County Roads 400 N and 150 E in order to reroute truck traffic from the downtown Albion area to manufacturing areas. The town's share of the 80/20 Grant is estimated at \$334,500 for 9300 lane miles.

Council members discussed several pros and cons for submitting CR 400 N as an INDOT Project. Spurring economic growth and increasing employment opportunities at North Ridge Village was a major factor in favor of continuing the interlocal agreement. With cost being a major factor against, Wynn said the town would need an opinion from the town attorney to see if TIF #1 and TIF #2 revenue could be used to help pay for the town's share of the cost. Nearly all of the town's portion of the project is in newly created TIF #3, which currently has no revenue. Selby said the present property owner has not submitted a written plan for development of the property, which is comprised of agriculture land, making it unlikely there will be sufficient revenue captured in time to fund the project. Other possible sources of revenue are less clear, as the town has several pending street improvement projects competing for the same funds. With a tentative construction date of 2022, some council members presumed that be sufficient time to accumulate funds toward the project.

After discussion, council members voted to approve the request made by Noble County Engineer Zach Smith to move forward with the project by submitting an updated Letter of Support to extend the Interlocal Agreement for the current grant application process. Motion made by Shultz, seconded by Jellison, carried 3 Ayes, 1 Nay per John Morr who expressed concerns regarding the town's ability to pay for their portion of the project.

5. Approval of Cemetery Deed

Jellison motioned to approve the following cemetery deed, seconded by Morr, carried 4 Ayes, 0 Nays. **Karen & Charles Anglin – Section M, Lot Number 160, Graves 1 & 2**

Jellison motioned to approve the following cemetery deed, seconded by Shultz, carried 4 Ayes, 0 Nays. **Mary B. Helsel – Section M, Lot Number 130, Grave 1**

DEPARTMENT REPORTS:

Park/Cemetery

Stan Tipton was present to answer questions on the park and cemetery monthly reports. Casey Myers was on vacation. Weber said the cemetery looks very nice and complimented employees for doing a good job.

Street/Cemetery

Council members acknowledged receipt of the department's monthly report. The new leaf machine is in, and council members were invited to view the equipment after the council meeting. Employees are continuing to work on rewiring streetlight poles downtown.

Water/Wastewater

Council members acknowledged receipt of the department's monthly report. Steve Harris, H & S Environmental, has conducted on-site diagnostic testing and evaluation of the town's wastewater treatment ponds. Mr. Harris will submit a report once his analysis is complete. It is hoped this information will serve to help determine how best to treat ammonia in order to meet IDEM limitations. Council voted to approve purchasing another batch of (108) Radio Read Transmitters for water meters in the amount of \$15,228.00 from EJP. Motion made by Jellison, seconded by Morr, carried 4 Ayes, 0 Nays. Forker reported approximately 350 Radio Read Transmitters have been installed. There are approximately 900 water meters. The lift station at the Village of White Oaks is down. The motor will be pulled to see if it can be repaired, or require replacement.

Town Manager

Council acknowledged receipt of the town manager's monthly report. OCRA – Hometown Collaboration Initiative- Anyone that lives, works, or plays in the Town of Albion is encouraged to take the HCI Survey. Survey results will help guide HCI members future discussions. An HCI Community Forum is scheduled for November 9, 2017 at 5:30 pm in the Central Noble Cafeteria. The Albion S.T.A.R. Team is sponsoring "2017 Scare on the Square." The event will require street closure(s) around

Courthouse Square. Council voted to approve a recommendation by the Redevelopment Commission to approve a 50/50 Façade Grant Application for a Thyme to Remember, 106 N. Orange Street, Albion, IN 46501 in the amount of \$1, 244 for new windows to be installed. Motion made by Jellison, seconded by Shultz, carried 4 Ayes, 0 Nays.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Jellison motioned to approve Payroll and Accounts Payable Vouchers as of Sept. 28, 2017, and Oct. 10, 2017, seconded by Shultz, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, Shultz motioned to adjourn the meeting at 6:37 pm, seconded by Jellison, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on October 24, 2017 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.