

Albion Town Council
Tuesday, August 13, 2019, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
John Morr, Member
Don Shultz, Member
Darold Smolinske, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Steve Clouse, Town Attorney
Matt Getts, KPC Media
Scott Cole, Police Dept
Bob Amber, Fire Dept
Casey Myers, Park/Cemetery Depts
Brian Stimpson, Street/Cemetery Depts
Trince Hursey, Police Dept
Matt Fought, Police Dept
Sharon Leitch, Chain O' Lakes Festival Committee
Jeremy Sponseller, Triad & Associates
Several members of the Robert Wilson Family
Several members of the Matt Fought Family

APPROVAL OF MINUTES: Minutes from the Regular Meeting on July 23, 2019 were approved. Motion by Magnuson, seconded by Shultz, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Plaque Presentation - Robert Wilson Family

Council members honored former employee, Robert "Bob" Wilson, whom passed away earlier this year. Several members of his family were present as Council President Vicki Jellison and Park/Cemetery Superintendent spoke on Bob's contributions to the Town and Community. Two benches with commemorative plaques- one to be placed at Hidden Diamonds Park, and the other at Rose Hill Cemetery, will be placed to honor him for his service.

2. Special Event Application

The Albion Wesleyan Church plans to hold a Right-to-Life event on August 24, 2019.

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Town Marshal's hiring recommendation

Council voted to approve a recommendation by Town Marshal Scott Cole to hire Matthew Fought for a full-time Deputy Town Marshal position. Motion made by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays. Several members of Fought's family were on hand for the meeting.

2. Consideration of Quotes for Fire Dept Truck

Council voted to approve a recommendation by Fire Chief Bob Amber to purchase a 2020 Ford F150 Truck with 3.5L V6 Eco Boost Engine from Advantage Ford for \$33,917. Motion made by Shultz, seconded by Smolinske, carried 5 Ayes, 0 Nays. Council also approved the purchase of additional equipment for the truck, from Advantage Ford for \$5,429. Proceeds from the sale of a grass truck earlier this year, plus Public Safety LIT funds will be used for the purchase. The truck will primarily be used for medical runs, ice rescue, utility runs, and to tow the fire safety house and boat. Lighting and radios for the vehicle will be addressed at a future meeting.

3. Approval of 50/50 IDNR Matching Grant for Fire Dept Equipment

Council voted to accept a matching grant for helmets, gloves, and protective hoods. Motion made by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays. The INDR grant amount is \$5,000. Matching funds will come from the Fire Department's budget.

4. Fleis & Vandenbrink – Consideration of Supplemental Agreement No. 1

This item was tabled until the next meeting.

5. Consideration of TIF funding and Interlocal Agreement between the Town and Noble County for Ditch work in Hidden Diamonds Park

Council voted to approve entering into an interlocal agreement with the Noble County Drainage Board for work to be performed along Black Ditch in Hidden Diamonds Park. Motion made by Morr, seconded by Smolinke, carried 5 Ayes, 0 Nays. The work is deemed necessary due to flooding and erosion. The total cost of the project is \$72,420.48 with the town responsible for half (\$36,210.24). The Albion Redevelopment Commission has approved using TIF #1 funds for the improvements.

6. Consideration of Quotes for Grinder/Chopper for East Industrial Park lift station (near Bosch) – This item was tabled until September 10th meeting.

7. Consideration of Peerless Quote for Wellhead five-year protection plan

Council voted to approve hiring Peerless Midwest, Inc. to conduct Phase II of the Town's Wellhead Protection 5-Year Plan as required by IDEM. The cost is time and material Not to Exceed \$6,250. Motion made by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays. The plan is due on or before December 9, 2019.

8. ROW Acquisition for W Hazel Street improvements

This item was tabled until receipt of legal descriptions from the county surveyor, and subsequent Right-of-Way acquisition work to be performed by the town attorney.

9. Parking & Traffic Committee – Proposed Ordinance Updates

Council will consider Ordinance updates during the August 27, 2019 meeting.

10. Consideration of Quotes for Air Compressor for the Street Dept

Council consensus approved purchasing an air compressor for the Street Department for \$2,499.95 from The Parts Store. Street Department budgeted funds will be used for

the purchase (201-2100-42100). Council requested warranty information be forwarded to them.

11. Approval of Cemetery Deeds/Transfers

Council voted to approve the following Cemetery Deeds. Motion made by Shultz, seconded by Morr, carried 5 Ayes, 0 Nays.

- **Rick L. & Martha Jo Dull – Section M, Lot 50, Graves 1 & 2**
- **Douglas R. & Beverly J. Hile – Section M, Lot 72, Graves 1 & 2**
- **Douglas R. & Beverly J. Hile – Section M, Lot 73, Graves 1, 2, 3, & 4**
- **Tina M. & Alan J. Shultz – Section N, Lot 98, Graves 3 & 4**
- **Curtis H. & Tina L. Traxler – Section M, Lot 174, Graves 3 & 4**
- **Brian S. Stimpson – Section M, Lot 51, Grave 4**
- **Ronald G. & Judith A. Wentworth – Section M, Lot 174, Graves 1 & 2**

DEPARTMENT HEADS:

Park/Cemetery Depts

Council acknowledged receipt of the monthly report. Superintendent Casey Myers provided updates on Park and Cemetery activities. Eagle Scout Projects: Approximately, (34) section markers have been placed in Rose Hill Cemetery. A climbing wall was installed at one of the Hidden Diamonds Park playgrounds. It appears one of the glass backboards was vandalized at the basketball court in Hidden Diamonds Park. A new one has been ordered. The cost is expected to be approximately \$800. Plans are to use rip rap and sod to address washouts along Hidden Diamonds Drive. The Splash Pad is scheduled to close September 15th. Myers has commissioned aerial photos of the parks to be taken by a drone. Plans are to use the pictures in a brochure. Joe Smith has resigned from the Park Board. Per statute, the replacement board member must be a registered democrat.

Street/Cemetery Depts

Council acknowledged receipt of the monthly report. Jellison complimented the work done on the sign by Chain O' Lakes State Park, and the curb and parking painting around town. Stimpson provided an overview of how areas needing paint are prioritized. INDOT plans to begin work on State Road 9 on August 26th. The sink hole near Dollar General was discussed. Abandoning the existing line and re-routing the drainage tile is being considered as an option. Forker said he believed the initial installation of the pipe was engineered, and thought a local surveyor might have the plans. In response to questions about dirt being moved out at the Village of White Oaks, Stimpson said the contractor can move dirt, but before actual construction can begin, the Plan Commission must approve the final plat. The contractor is waiting on a surveyor to complete the plans, and as such, has not yet submitted the final plat to the Plan Commission for consideration. Stimpson said he would like to pursue the purchase of a new truck. He will present a list of parts and pricing for the Brine applicator at the next meeting. Stimpson thanked Town Marshal Scott Cole for contacting Railroad officials and getting the weeds near the railroad tracks taken care of. Council voted to approve Stimpson's and Assistant Superintendent Kevin Todd's attendance at the upcoming Street Commissioner's conference in Plymouth, Indiana. Motion made by

Magnuson, seconded by Shultz, carried 5 Ayes, 0 Nays. The cost will be paid for with budgeted funds from the Street Dept (201-2100-13200).

Water/Wastewater Depts

Council acknowledged receipt of the monthly report. Superintendent Terry Forker expressed appreciation to the ladies in the Town Hall Office for their efforts in trying to minimize the number of water meter disconnections. Letters and phone calls are sent to delinquent customers on a monthly basis in attempts to reduce the number of disconnections. Forker also thanked council for approving proceeding with the next phase of the Well Head Protection Plan. The department has been repairing leaks. There are still problems with the lift station on Progress Drive. Forker provided an update on work being performed by Kokosing at the wastewater ponds. He noted some items on the punch list have been addressed, while some big items have not. Council said they would like an updated list, and directed Stefen to review the agreement with KoKosing to see what “teeth” the town may have. A sink hole near W Main & York Streets was determined to be on private property, and as such the responsibility of the property owner rather than the town.

OTHER COMMENTS:

The Alley Activation Project is not yet complete. Magnuson asked that tabs be added to the Deadline Scorecards for ease in locating each department’s information.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Shultz motioned to approve Payroll and Accounts Payable Vouchers as of August 1, 2019 & August 13, 2019, seconded by Morr, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 8:16 pm, motion made by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays. The next meeting is to be held on August 13, 2019 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER