

**Albion Town Council**  
**Tuesday, August 8, 2017, 6:00 pm**  
**Albion Municipal Building**  
**211 East Park Drive, Albion, IN, 46701**

**CALL TO ORDER:** Town council vice-president Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**ATTENDANCE:** Vicki Jellison, Vice-President  
Chris Magnuson, Member  
Don Shultz, Member  
John Morr, Member

**ABSENT:** Max Weber, President

**OTHERS:** Carol A. Selby, Clerk-Treasurer  
Stefen Wynn, Town Manager  
Matt Getts, KPC Media  
Shane Coney, Fire Dept  
Stan Tipton, Parks Dept  
Terry Forker, Water/Wastewater Depts  
Brian Stimpson, Street/Cemetery Depts  
Sharon Leitch

**APPROVAL OF MINUTES:** Jellison asked for approval of the minutes from the regular meeting on July 25, 2017. Magnuson motioned to approve the minutes, seconded by Shultz, carried 4 Ayes, 0 Nays.

**ANNOUNCEMENTS:**

**19<sup>th</sup> Annual Albion Harvest Fest – September 16<sup>th</sup> & 17<sup>th</sup>**

Councilmember Don Shultz reported there will be free onsite parking at this year's event. He encouraged everyone to come and enjoy the music, food booths, and entertainment.

**OPEN DISCUSSION:**

**Railroad Hazard Mitigation Plan**

Brochures have been mailed out to area businesses and residents. Town marshal Tom Lock has been visiting local industries to provide additional information, and encourage employers to develop evacuation plans for employees.

**OLD BUSINESS:**

**Water Main Replacement Project finish work**

Town officials met with the contractor and property owners to discuss the status of finish work along Albion Road. The deadline for significant progress on the work is slated for August 21, 2017.

**NEW BUSINESS:**

**1. Consideration of Quotes for Well #2 Pump Overhaul – Terry Forker, Water Dept**

Council tabled this item until the meeting on September 12, 2017 to allow additional time to clarify costs for the scope of work should major work or re-build of the bowl assembly be deemed necessary.

**2. Approval of Niblock Change Order for TIF #1 Legacy Street Project**

The town hasn't received a Change Order from Niblock yet. As such, Council tabled this item until the next meeting on August 22, 2017.

**3. Consideration of Mediacom Contract**

At their last meeting, council postponed approving the Mediacom Contract until the past due franchise fee was paid to the Town. Since then, the Town received its annual franchise fee payment from Mediacom on August 7, 2017 in the amount of \$5,071.74. Council members also discussed an email received from a resident, and Mediacom customer expressing his dissatisfaction with Mediacom's service. Town manager Stefen Wynn forwarded the email to Mediacom customer service in hopes the issue will

be resolved. Councilmembers also reported hearing similar complaints from other Mediacom customers. After discussion, Council voted to approve the proposed Contract with Mediacom for lease of ground located at 405 S Liberty Street, Albion, IN. Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays. Mediacom has a small building on the site which houses cable television and electronic control center equipment. The agreement states Mediacom is to pay the Town \$1,500 per year for 5 years for lease of the ground. The term of the contract begins retroactively on January 1, 2017 and ends December 31, 2021 with options to renew designated per the contract. Council also directed Wynn to contact Mediacom regarding the complaints about their telephone, television, and Internet services so they may attempt to address those issues.

#### **4. Consideration of RejuvTec Quote – Brian Stimpson**

Stimpson asked for permission to hire RejuvTec to apply a preservative seal to specified town streets. He explained RejuvTec is the areas only contractor that applies Reclamite, and as such, he was only able to obtain one quote. He noted the town has used this product in the past and been very satisfied with the results. Stimpson also explained the difference between a slurry-type oil application and Reclamite. He noted slurry is a topping that provides a coating on top of the road. While, Reclamite helps restore the pliability of the asphalt to help prevent lateral cracks and serves to deter further block/tile cracking. Stimpson said he recommends Reclamite based on the condition of the roads to be addressed. Morr motioned to approve Stimpson's request to hire RejuvTec, seconded by Jellison, tied 2 Ayes, 2 Nays. Magnuson said she voted no because she would like to know if local contractor Pulver Asphalt Paving offered something comparable to Reclamite. Likewise, Shultz said he had contacted Walt's Paving, Elkhart and was told they also can apply Reclamite. Stimpson offered to contact both contractors and council excused him from the meeting to do so.

Stimpson was able to contact both contractors and reported Pulver Asphalt Paving no longer carries an asphalt sealer comparable to Reclamite. Stimpson said he confirmed that Walt's Paving does not offer the brand Reclamite, but does have another product. Stimpson asked for information to be sent to him so he can compare that product with Reclamite. After discussion, council decided to revote on the request so as not to delay progress on road maintenance. Council then voted to approve the recommendation by Stimpson to accept the quote from RejuvTec, Inc for \$24,231.22 to furnish and apply Reclamite Asphalt Rejuvenator as a preservative seal on approximately 18,083 square yards of pavement. Motion made by Magnuson, seconded by Morr, carried 4 Ayes, 0 Nays. Streets included are listed below:

- Highland Street from Cougar Court to Cherry Street
- W Summit Street from Oak Street to Orange Street
- South Street from S Orange Street/State Road 9 to Fire Station Drive

#### **5. Approval of Amendments to Special Event Application form**

Council voted to approve proposed amendments to the Special Event Application form. Changes included, the addition of a fee schedule and filing deadlines. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. If someone does not meet the deadline for submission of the application, acceptance of the application is at the discretion of the town manager.

#### **6. Approval of Cemetery Deed**

Council voted to approve the following Cemetery Deed. Motion made by Magnuson, seconded by Morr, carried 4 Ayes, 0 Nays.

**Diane E. King – Section M, Lot 49, Grave 4**

#### **DEPARTMENT HEADS:**

##### **Park/Cemetery**

Council acknowledged receipt of the department's monthly report. Stan Tipton was filling in for park superintendent Casey Myers who is on vacation. Tipton reported it's been a wet season. Employees have been very busy mowing, trimming, mulching, tree trimming, and staining. Stump removal at the cemetery should begin next week. Morr suggested looking into putting guttering on the building addition at Valley View Park (assuming it doesn't already have gutters) to help with drainage. A contractor still needs to place sod and plant grass along newly paved Hidden Diamonds Drive.

### **Street/Cemetery**

Council acknowledged receipt of the department's monthly report. Council voted to approve a recommendation from Stimpson to purchase Crack fill material in bulk from Sherwin Industries, Inc for \$0.43 per pound. The Town has been ordering smaller quantities and incurring freight charges that when factored into the cost, equate to \$0.49 per pound. A quote was also received from K-Tech for \$0.55 per pound. Morr motioned to approve the purchase of 22,500 pounds from Sherwin Industries, Inc for \$0.43 per pound for a total amount of \$9,675. Seconded by Shultz, carried 4 Ayes, 0 Nays.

Council gave Stimpson the okay to start getting the decorative streetlights around Courthouse Square powder coated. The lights will be done in batches, and may take 5 weeks to get back from the vendor. Town employees are rewiring and installing electrical boxes on the lights also.

Stimpson reported INDOT will be cleaning out debris from underneath the bridge on State Road 9 between Central Noble Schools and Owen Park to improve drainage. The reflect ability of towns street signs will be measured and inventoried. Some signs may need replaced to meet current standards.

### **Water/Wastewater**

Council acknowledged receipt of the department's monthly report. The new windows and doors for the water plant are being manufactured, and not yet installed. The N Oak Street water main replacement project is nearing completion. Forker said the grass is starting to take and there is some asphalt work yet to do. He reported residents were pleasant to work with during the project. Morr complimented Forker's crew for the nice finish work they did on the project.

### **OTHER COMMENTS:**

#### **1. Analysis of the Wastewater ponds**

The consultant hired to analyze and make a recommendation for addressing ammonia limits at the wastewater ponds is expected to arrive around October, possibly sooner if his schedule allows.

#### **2. LTAP Classes**

Magnuson motioned to allow the town manager and street superintendent to attend LTAP training in Plymouth, IN on August 31, 2017, seconded by Morr, carried 4 Ayes, 0 Nays. There is no registration fee to attend the training. Magnuson said she would like a recap of what they learn.

#### **3. Community Crossing Grant**

Wynn reported he was told about 2500 grant applications were submitted. It will be sometime in early Fall before the town will know if our application has been accepted.

#### **4. Employee Health Insurance Renewal**

The Insurance Committee plans to make a recommendation to council for consideration at the August 22, 2017 Town Council Meeting.

### **APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:**

After discussion, Shultz motioned to approve Payroll and Accounts Payable Vouchers as of August 3, 2017 and August 8, 2017, seconded by Morr, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

**ADJOURNMENT:** There being no further business to be brought before the council in regular session, Morr motioned to adjourn the meeting at 7:10 pm, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on August 22, 2017 with an executive session preceding that meeting at 5:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

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MAX C. WEBER, PRESIDENT

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VICKI E. JELLISON, VICE-PRESIDENT

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CHRISTINA K. MAGNUSON, MEMBER

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JOHN D. MORR, MEMBER

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DONALD J. SHULTZ, MEMBER

ATTEST: \_\_\_\_\_  
CAROL A. SELBY, CLERK-TREASURER