

**Albion Town Council  
Tuesday, July 12, 2016, 6:00 pm  
Albion Municipal Building  
211 East Park Drive, Albion, IN, 46701**

**CALL TO ORDER:** Town council vice-president Max Weber called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

**ATTENDANCE:** Max Weber, Vice-President  
Vicki Jellison, Member  
Chris Magnuson, Member  
Don Shultz, Member

**ABSENT:** John Morr, President

**OTHERS:** Carol A. Selby, Clerk-Treasurer  
Mike Yoder, Town Attorney  
Matt Getts, KPC Media  
Scott Cole, Police Dept  
Casey Myers, Parks Dept  
Jeff Weaver, ERI  
Matt Smith, Fire Dept  
Shane Coney, Fire Dept  
Aaron Knight, Fire Dept  
Bob Brownell, Fire Dept

**APPROVAL OF MINUTES:** Weber asked for approval of the minutes from the regular meeting on June 28, 2016. Jellison motioned to approve the minutes, seconded by Magnuson, carried 4 Ayes, 0 Nays.

**ANNOUNCEMENTS:**

**Water/Wastewater vacancy filled** – Council member Vicki Jellison reported Jason Koontz has been hired and will begin work on July 18, 2016.

**OPEN DISCUSSION:**

**Community Center Committee Update**

Town council member Don Shultz reported the committee has been discussing potential designs for the proposed facility as well as what type of activities would be offered. The committee is working on preparing a presentation to the park board and subsequent presentation to the town council.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

**1. Consideration of bids for 2016 Water Main Projects**

Jeff Weaver, Project Engineer for Engineering Resources, Inc. (ERI) reported that as advertised in the Notice to Contractors, Thursday, July 7, 2016 at 2:00 pm bids were opened and read aloud in the Albion Town Council meeting room for the following work.

- 12" water main along Albion Road between Village Drive and York Street
- 6" water main along York Street between W. Railroad and Hazel Streets
- 6" water main along South Liberty between South and Washington Streets

Four contractors submitted bids as listed below:

- API Construction Corp. \$499,175.00
- Atlas Excavating, Inc. \$603,348.00
- Beer & Slabaugh, Inc. \$590,619.00
- Crosby Excavating, Inc. \$491,444.90

Park superintendent Casey Myers asked if all the trees marked along the route for the Albion Road water main project will be removed. Weaver reported that originally all of the trees were going to be removed. However, after discussion with property owners,

attempts will be made to salvage some of the trees. Myers suggested directional boring or shifting the location of the new main to try and save the large trees slated for removal.

After discussion, council voted to approve the recommendation made by ERI to accept the lowest most responsible bid from Crosby Excavating, Inc for \$491,444.90. Motion made by Shultz, seconded by Jellison, carried 4 Ayes, 0 Nays. It was noted all documentation requested per bid specifications had been received. ERI will prepare the Notice of Award and the Contract with the contractor on behalf of the town. Water Utility Department funds are slated to cover the cost of construction.

**2. Albion Road Water Main Project – Utility Right-of-Way (ROW) Permit**

Council voted to approve submitting a permit application to the Noble County Board of Commissioners requesting permission for ROW use along Albion Road between Cherry Street and Village Drive for installation of a 12” water main. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays.

**3. Discussion of proposal to purchase land/order appraisals for property adjacent to Rose Hill Cemetery, common location 349 W Albion Rd**

Council voted to approve obtaining [(2) two] appraisals for property located at 349 W Albion Road, provided the combined cost of the appraisals does not exceed \$1,000. Motion made by Shultz, seconded by Jellison, carried 4 Ayes, 0 Nays.

**4. Consideration of proposal for relocating a recently decommissioned Tornado Siren from Rose Hill Cemetery on West Main Street to the site of the well pumping station at the corner of South Liberty & Washington Streets – Bob Brownell**

Council voted to proceed with a proposal (Not to exceed \$3,000) put together by volunteer firefighter Bob Brownell to place a recently decommissioned tornado siren at the town’s well pumping station at 400 South Liberty Street in an attempt to help improve coverage in the area. Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays. Plans are to complete the work with the coordinated efforts of town employees, Noble REMC, ERS, and an electrician. Brownell said tornado sirens are generally intended to alert people outside to seek shelter, so people inside buildings may not hear the sirens. He suggested people sign up to receive Nixle alerts which provides relevant information from local public safety departments via texting, emails, social media, etc.

**5. Approval of CEDIT Resolution No. 2016-13**

Council voted to approve Resolution No. 2016-13, A Resolution of the Town Council of the Town of Albion, Noble County, State of Indiana, authorizing the appropriation of County Economic Development Income Tax funds for the 2017 budget year per the CEDIT Capital Improvement Plan adopted on May 24, 2016 and filed with the Noble County Auditor’s Office. Motion made by Magnuson, seconded by Jellison, carried 4 Ayes, 0 Nays. The resolution designates 2017 budgeted appropriations totaling \$207,893.00.

**6. Approval for expenses for the Park Superintendent to attend the IACT Annual Conference in October at French Lick Resort** - Council voted to approve expenses

for park superintendent Casey Myers to attend the IACT Annual Conference in French Lick, Indiana on October 5, 2016. Shultz motioned to approve one night’s lodging up to \$169, mileage, and meals. Jellison seconded the motion, carried 4 Ayes, 0 Nays.

**DEPARTMENT HEADS:**

**Casey Myers, Parks Dept**

Park superintendent Casey Myers provided a summary of his monthly report which included updates on the parks’ Master Plan, Eagle Scout Projects, Fireworks, Banners, Disc Golf, Hoosier Basketball court, Splash Pad. Myers said in addition to the proposed paving of Hidden Diamonds Drive that the town is soliciting bids on, he would like to get quotes on paving from the vehicle bridge in Hidden Diamonds Park to the parking lot. Myers reported the park board is considering replacing the sign insert at Hidden Diamonds Park with a new design. He reported several people have been picking raspberries at Hidden Diamonds Park this year.

**Scott Cole, Police Dept**

Chief deputy/investigator Scott Cole was present to answer questions on the police department’s monthly report. Town marshal Tom Lock is on vacation. Cole reported both the police department and police reserves have been busy with several events going on in town the

past month. The “No Backing” signs placed around Courthouse Square seem to be helping reduce parking violations. To aid in the protection of officers, the department plans to purchase and install partition screens in police vehicles. The screens will provide a barrier between the front and back seats, providing a separation between the officer and subjects being transported.

**Stefen Wynn, Town Manager**

Town manager Stefen Wynn is on vacation. Council acknowledged receipt of the town manager’s monthly report. Jellison said the 50/50 Façade Grant project at the Sexton & Associates building looks great. Magnuson reported she received a quote of \$135 for a [(5) five] gallon pail of paint from Doc’s Hardware. She asked for volunteers to help her paint the south exterior wall of the EDC building prior to placement of the mural. Weber asked about the availability of funding for remodeling the entrance to the Albion Municipal Building. Selby acknowledged the need to make the entrance ADA compliant, but said she did not know where the funding would come from, given all the other projects the town is currently committed to financially.

**OTHER COMMENTS:**

**Hidden Diamonds Park walking trail**

Myers said the park board plans to establish a mowed walking trail around the perimeter of the agricultural land at Hidden Diamonds Park next year.

**APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:** After discussion, Magnuson motioned to approve Accounts Payable and Payroll Vouchers as of July 7, 2016 and July 12, 2016. Seconded by Jellison, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

**ADJOURNMENT:** There being no further business to be brought before the council in regular session, Weber asked for a motion to adjourn the meeting at 6:51 p.m., so moved by Jellison, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on July 26, 2016 at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

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JOHN D. MORR, PRESIDENT

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MAX C. WEBER, VICE-PRESIDENT

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VICKI E. JELLISON, MEMBER

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CHRISTINA K. MAGNUSON, MEMBER

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DONALD J. SHULTZ, MEMBER

ATTEST: \_\_\_\_\_  
CAROL A. SELBY, CLERK-TREASURER