

Albion Town Council
Tuesday, July 9, 2019, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
Don Shultz, Member
Darold Smolinske, Member

ABSENT: John Morr, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Steve Clouse, Town Attorney
Matt Getts, KPC Media
Kevin Kelly, Our Hometown News
Terry Forker, Water/Wastewater Depts
Casey Myers, Park/Cemetery Depts
Brian Stimpson, Street/Cemetery Depts
Sharon Leitch, Chain O' Lakes Festival Committee
Steve Hook, Albion S.T.A.R. Team
Mary Ann Troutner, Albion S.T.A.R. Team
Zach Martin, Boy Scout Venture Crew

APPROVAL OF MINUTES: Minutes from the Regular Meeting on June 25, 2019 were approved. Motion by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

Councilmember John Morr is out of town and unable to attend tonight's meeting. Jellison read a "Thank you" note received from the Courthouse Square Preservation Society for the contribution for flowers around the fountain. Decorative asphalt is scheduled for installation this week as part of the HCl alley activation project. The Fireworks Display was well attended. Jellison moved consideration of the Albion S.T.A.R. Team's event application up on the agenda to accommodate those in attendance.

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. Approval of Special Event Application – Albion S.T.A.R Team - Albionopoly

Albion S.T.A.R Team members Steve Hook and Mary Ann Troutner were present to answer questions. Troutner said Noble County Commissioners have again approved utilizing Courthouse Square for Albionopoly. In regards to having a police presence at the event, it was noted Town Marshal Scott Cole is expected to be there. After discussion, Council voted to approve the Special Event Application, motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays.

2. Consideration of Quotes for 50/50 Sidewalk Projects (Ref. Res. 2006-11)

Council voted to approve a quote from Pulver Asphalt Paving for a total of \$35,222.50 for three sidewalk projects (50/50 County Commissioner Sidewalk Repair, 50/50 Larry & Nancy Cooper New Sidewalk Installation, and ADA Ramp Improvements (removing stairs in a sidewalk) at the NE Corner of the Intersection at N. York St & W. Highland St. Motion made by Shultz, seconded by Smolinske, carried 3 Ayes, 1 Nay per Magnuson. The town's portion is \$31,711.25 to be paid out of CEDIT (104 200 42000) with property owners responsible for the remaining amount. It was noted four contractors were solicited, with only Pulver Asphalt submitting a quote.

3. Fleis & Vandenbrink – Consideration of Supplemental Agreement

The Public Works Committee (Darold Smolinske, Chris Magnuson, Stefen Wynn, Terry Forker, and Brian Stimpson) met and reviewed Supplemental Agreement #1 for Design Engineering for Street & ADA improvements submitted by Fleis & Vandenbrink. Wynn said F&V is responding to the committee's questions over proposed Supplemental Agreement #1, and will provide appropriate responses to the work that was actually performed. F&V is not currently performing any additional work for which the Town might incur a cost. After the responses are received the Public Works Committee will schedule another meeting prior to the July 23, 2019 meeting.

4. Public Safety Local Income Tax – Consideration of Percentage Split between Police & Fire for 2020 Budget Appropriations

– Town Marshal Scott Cole, Fire Chief Bob Amber, Town Manager Stefen Wynn, and Clerk-Treasurer Carol Selby met on July 9, 2019 to discuss allocations for approximately \$125,000 in Public Safety LIT funds for the 2020 Budget. The group recommended splitting the appropriations 62% Fire and 38% Police. The split for 2019 was 65% Fire and 35% Police. The increase for the police department is intended to free up funds in the General Fund for wage increases to assist in retaining officers. It was noted Fire Chief Bob Amber has requested no increase in his salary. After discussion, Council voted to approve the recommendation to split 2020 Public Safety LIT 62% Fire and 38% Police. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays.

5. Consideration of Ordinance No. 2019-06 – Rose Hill Cemetery – Rules & Fees 1st & 2nd Readings

– A committee consisting of Council President Vicki Jellison, Town Manager Stefen Wynn, Clerk-Treasurer Carol Selby, Deputy Clerk-Treasurer Shannon McFarland, Park/Cemetery Superintendent Casey Myers, Street/Cemetery Superintendent Brian Stimpson, along with input from Deputy Superintendent Kevin

Todd, Town Attorney Steven Clouse, and local funeral home owner Josh Harper, met over the past several months to revise and update Rules, Regulations, and Fees for Rose Hill Cemetery. The proposed ordinance serves as the culmination of those discussions. Some of the changes include updating fees, adding definitions to clarify previously ambiguous terms, imposing a curfew, and inclusion of a Release of Liability and Indemnification agreement in regards to Monuments. After discussion, Council voted to approve Ordinance 2019-06 as follows.

First Reading

Magnuson caused Ordinance 2019-06, to be read for the first time by title only, *An Ordinance Amending All Prior Ordinances and Fees and Creating Cemetery User Fees for Rose Hill Cemetery Pursuant to IC 23-14-65*. Magnuson motioned for approval of the ordinance, seconded by Shultz, carried 4 Ayes, 0 Nays.

Second Reading

Magnuson motioned to suspend the rules to allow for the reading of the Ordinance for a second time by title only, seconded by Smolinske carried 4 Ayes, 0 Nays. Magnuson then caused the ordinance to be read a second time by title only and motioned to approve the adoption of the ordinance on its second reading, seconded by Shultz, carried 4 Ayes, 0 Nays.

It was noted an ordinance establishing an endowment fund will be considered at a future meeting.

DEPARTMENT HEADS:

Park/Cemetery Depts - Council acknowledged receipt of the monthly report. Superintendent Casey Myers said Noble County Surveyor Randy Sexton will be soliciting quotes from contractors to perform work along Croft Ditch in Hidden Diamonds Park to address flooding issues. A memorial bench and plaque will be presented to family members of former town employee Bob Wilson at the August 13, 2019 meeting. The Splash Pad is seeing high usage. Dust from the stone drive is settling on the Splash Pad requiring it to be sprayed off. Donations are still being received for Fireworks. Jacob Nelson will be installing a climber net at one of the playgrounds as his Eagle Scout Project. Myers said flooding has been horrible and is considering replacing stone along Hidden Diamonds Drive with sod to help prevent it from washing out. Proposed pay increases for part-time lawn maintenance workers will be discussed at a future meeting. Venture Crew member Zach Martin was present to provide information on his Eagle Scout Project. He will be installing approximately 32 Section Markers in Rose Hill Cemetery. The markers will identify the different sections in the cemetery, assisting visitors in locating specific graves. Council members expressed appreciation to Martin for undertaking the project.

Street/Cemetery Depts - Council acknowledged receipt of the monthly report. Council commented on how nice the front entrance to the Albion Municipal Building looks. Superintendent Stimpson said the guys did a great job replacing the sidewalk. A sink hole off of W Hazel Street is determined to be related to the county drain, as such the

County is hiring someone to fix it. After discussion regarding prioritization of streetlight maintenance, it was determined the Public Works Committee will discuss the matter. A quote of \$75/per pole was received for replacing existing globes on streetlights with acorn style globes. The work includes replacing sockets and wiring where needed. Pulver Asphalt Paving will be installing a stone berm along W Main Street. In response to a prior question by Council Member John Morr regarding pricing on paint, Stimpson reported he checked with the vendor and the town is already getting more than 40% off on paint. The street department has been busy total patching and cleaning up washouts from recent heavy rain. One of the dump trucks is out of service for repairs but expected to be up and running tomorrow.

Water/Wastewater Depts - Council acknowledged receipt of the monthly report. Council gave approval for Superintendent Forker to seek a quote from Peerless Midwest Inc. for Phase II of the Town's Wellhead Protection Plan which is to be submitted to IDEM prior to December 9, 2019. Forker reported the dept worked on water service leaks, installed a new service, and replaced a 6" sewer line in preparation for the W Hazel Street Project with assistance from the street dept. The water dept is seeking assistance from the Alliance of Indiana Rural Water to help pinpoint the source of a water leak along S Orange Street near the ARC of Noble County building. Three areas have been investigated, but the source of the leak has not yet been determined. Forker said representatives from Alliance will be coming back again to try and help find the leak. A walk-through with representatives from Wessler Engineering and Kokosing is scheduled for July 10, 2019 to go over a punch list of outstanding items for the Ammonia Project at the wastewater ponds. Forker reported, so far, the improvements appear to be working to decrease ammonia levels and have improved suspended solids. The tell-tale success of the project will be made evident during the winter months when conditions make it challenging to remain in compliance with IDEM imposed limitations. The control panel for the lift station near Parker Hannifin is scheduled to be installed this month. Forker will get with Wynn to discuss getting out two RFQs- one for the chopper/grinder at the Bosch lift station and another for a service barge for the wastewater ponds.

OTHER COMMENTS:

An executive session is tentatively set for July 23, 2019 at 5:00 pm.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Shultz motioned to approve Payroll and Accounts Payable Vouchers as of July 4, 2019, & July 9, 2019, seconded by Smolinske, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 7:35 pm, motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on July 23, 2019 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER