

Albion Town Council
Tuesday, June 25, 2019, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
Don Shultz, Member
Darold Smolinske, Member

ABSENT: John Morr, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Matt Getts, KPC Media
Kevin Kelly, Our Hometown News
Scott Cole, Police Dept
Sharon Leitch, Chain O' Lakes Festival Committee
Jarrod Ramer, Black & Ramer Insurance
Randy Gunder

APPROVAL OF MINUTES: Minutes from the Regular & Executive Meetings on June 11, 2019 were approved. Motion by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

Annual Drinking Water Quality Reports were mailed out. Councilmember John Morr is out of town and unable to attend tonight's meeting. Town manager Stefen Wynn read an email from a local resident commending the town on improvements including street and sidewalk improvements. The Chain O' Lakes Festival Committee will be providing pizza for Police Reserves and Town employees that helped with the recent festival.

OPEN DISCUSSION:

Resident and business owner, Randy Gunder was present to discuss drainage issues along State Road 9/S Orange Street. Water was pooling near his property and he is concerned about his basement flooding. He said the existing storm drainage system was not sufficient enough to effectively handle recent heavy rains. It was noted approximately 4 inches of rain fell over a short period of time. Gunder said he believes it is a 12" line and may have too much hooked into it. He also said grass from people cutting their lawns is being blown into the street and ending up in the storm drains. Town employees have since cleaned out a manhole along Hidden Diamonds Drive, and repaired a clay tile. It's hoped that will help alleviate the problem. While replacing storm

lines with larger pipe seems a necessary inevitability, the town does not have the funds to do so at this time, and would need to establish a storm utility in order to fund the endeavor. As such, council decided to wait and see if the most recent fix will help resolve the problem, and then work toward developing a plan for addressing future needs.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Sewer Account write off for Nathaniel Rice - \$449.18

Council voted to forgive wastewater account arrearages for Mr. Nathaniel Rice in the amount of \$449.18. Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays. Wynn explained for quite some time Mr. Rice had been paying both a water and wastewater bill. Unbeknownst to him or the town, he had only been connected to the town's drinking water system and was not connected to the town's wastewater system. The issue was revealed when Mr. Rice discovered he had a septic system which had failed. Subsequently, the town ran a service line to his property line so he could connect to the town's system. Mr. Rice is now connected to the town's sewer system, and as such, is responsible for paying subsequent wastewater bills.

2. Consideration of Quotes for Control Panel for N Orange St lift station

Council voted to approve a recommendation from Water/Wastewater Superintendent Terry Forker to accept the lowest most responsive and responsible quote from Middlebury Electric, Inc in the amount of \$6,737 for labor and materials to replace the Control Panel at the Parker Hannifin Lift Station. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. One other quote was received; Allied Mechanical - \$13,326. Sewer funds will be used to cover the cost.

3. Consideration of Liability, Worker's Comp, A&S Fire & Police Insurance Renewals

The aggregate premium costs for the town's Liability, Worker's Comp, Fire AD&D, and Police AD&D insurance are less than last year's annualized premium. The total cost is \$82,849. Jarrod Ramer, Black & Ramer Insurance was present to provide an overview of the coverages and answer questions. He noted Liberty Mutual provided a quote for the Liability package only in the amount of \$68,191 while EMC quoted \$59,200. After discussion, Smolinske motioned to accept the insurance committee's recommendation to approve the quote from Black & Ramer Insurance, in the amount of \$82,849 seconded by Shultz, carried 4 Ayes, 0 Nays. The term is July 10, 2019 - July 10, 2020.

DEPARTMENT HEADS:

Fire Dept - Council acknowledged receipt of the monthly report. Due to prior commitments Fire Chief Bob Amber and Deputy Fire Chief John Urso were unable to attend tonight's meeting. It was noted the 2004 Ford F-350 Crew Cab Grass Rig has been sold to the Richland Township Fire Department in Whitley County for \$17,000. Council consensus was to grant Chief Amber permission to seek quotes on a replacement vehicle.

Police Dept - Council acknowledged receipt of the monthly report. Warnings and Code violations have skyrocketed due to tall grass and weeds. Town Marshal Scott Cole reported he attended free training in Michigan City, IN yesterday. The training is necessary as the State is moving away from Uniform Crime Reporting to National Incident Based Reporting System. He reported a homeowner on E South Street they have been working with to remove a collapsing garage has finally completed the task. Cole will be meeting with the fire chief, town manager, and clerk-treasurer to formulate a recommendation for council consideration regarding how to split Public Safety LIT funds for the 2020 Budget year.

Town Manager - Council acknowledged receipt of the monthly report. Town Manager Stefen Wynn completed ICS 300 & 400 Emergency Management, and Command & General Staff training. Council voted to approve a quote from Pulver Asphalt Paving in the amount of \$6,300 for installation of a berm along W Main Street. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. The work will result in a Change Order for the W Main Street Project. Street and CEDIT funds are allocated to pay for the cost. Council set an Executive Session for 5:00 pm, July 23, 2019 to receive information about a potential land purchase. Wynn provided an overview of items listed in his monthly report. He will prepare the contract for Pulver Asphalt Paving for the W Hazel Street Project. He met with Noble County Surveyor Randy Sexton to coordinate drainage improvements along W Hazel Street. The Parking & Traffic Committee is working to address visibility issues along W Main Street. Wynn plans to apply for a Community Crossings Grant in the second round in 2020.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Shultz motioned to approve Payroll and Accounts Payable Vouchers as of June 20, 2019 & June 25, 2019, seconded by Smolinske, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 7:00 pm, motion made by Smolinske, seconded by Magnuson, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on July 9, 2019 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER