

Albion Town Council
Tuesday, June 12, 2018, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
Don Shultz, Member
John Morr, Member

ABSENT: Max Weber, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Steve Clouse, Town Attorney
Matt Getts, KPC Media
Terry Forker, Water/Wastewater Depts
Brian Stimpson, Street/Cemetery Depts
Casey Myers, Park/Cemetery Depts
Billy Kirkham, Colonial Life Insurance
Sharon Leitch
Shane Coney
Kelli Brennan

APPROVAL OF MINUTES: Minutes from the regular meeting on May 22, 2018 were approved. Motion made by Shultz, seconded by Morr, carried 4 Ayes, 0 Nays.

PUBLIC HEARING:

Consideration of Waiver of Non-Compliance for Busche Performance Group, Inc

Notice of the public hearing was published as required. Town Council President Vicki Jellison opened the public hearing at 6:01 pm and called for public comment. Town Manager Stefen Wynn explained Noble County Assessor Kim Carson was requiring a waiver of non-compliance in order for the company to obtain a 20% tax abatement on equipment installed in 2017 which was after the deadline of 2017 noted on the original Statement of Benefits form. The abatement would be for one year only, since the abatement is in its final year. The tax abatement committee was in favor of approving the waiver of non-compliance. The public comment portion of the hearing was then closed. There being no opposing comments or further discussion from council members, the public hearing was adjourned at 6:05 pm. Further action on this topic is addressed under New Business, Item #1.

ANNOUNCEMENTS:

1. Consumer Confidence Reports (CCR), aka Annual Drinking Water Quality Reports were mailed to water utility customers as required by IDEM prior to the June 30th deadline.
2. The Noble County Emergency Management Agency will receive a 2018 Partnership Award by the American Red Cross on June 14, 2018. Jellison said EMA Executive Director Mick Newton credited efforts made by multiple communities in building county wide emergency preparedness.
3. Jellison reported the Chain O' Lakes Festival was very successful this year, and thanked committee members for all the work they put into it.
4. Jellison reported she had fun volunteering for the Fish Fry/Tenderloin Fundraiser for the Fire Department, and thanked firefighters for all of their hours volunteering.
5. Jellison reported appointing Shelli Porter McBride to fill a vacant seat on the RDC.
6. A democrat is needed to fill a vacant seat on the Albion Plan Commission.
7. Jellison reported Gregg Winn, Pill Box Pharmacy contacted the town to see if it was possible to expedite the process for consideration of his Façade Grant request in order for the contractor to begin work this Friday, June 15th. Currently, the RDC is scheduled to hear the request on Thursday, June 14th and the Town Council on June 26th. Jellison said she would like to go with the procedure already in place whereby the RDC hears the Façade Grant request first, and then the council takes the RDC's recommendation into consideration before final approval. The possibility of the council considering the request at tonight's meeting contingent on RDC approval, or having a special meeting was discussed. It was noted the item was not scheduled for tonight's meeting, and as such not all council members had reviewed the information in preparation of rendering a decision, especially before receiving a recommendation from the RDC. In regards to scheduling a Special Meeting, state statute requires 48-hour public notice of council meetings, preventing the council from scheduling a meeting directly after the RDC meeting on Thursday. Scheduling conflicts, due to prior council member commitments made it impossible for all council members to be available to meet prior to the regularly scheduled meeting on June 26th.
8. "Life's Better Here" commercials promoting Noble County recently aired on ABC21 WPTA Television News. The clips included an interview with Town Manager Stefen Wynn as well as other area officials. The commercials may be viewed on Facebook and YouTube.
9. Wynn has applied for a Quip Grant for wayfinding signs and a bench.
10. Council members were introduced to and welcomed Kelli Brennan who is serving as an Intern for the town. Ms. Brennan is a graduate of East Noble High School and a student at Butler University. She will be assisting with administrative tasks and GIS mapping.
11. Wynn is applying for a Community Development Block Grant (CDBG) for Storm Water improvements in the area south of West Main Street and west of South Orange Street. An income survey of affected residents will be required. Wynn is now an OCRA certified grant administrator and can oversee the Income Survey.
12. Wynn recently received several years' worth of Building Inspection cards from the Noble County Building Department. As a result, he sent out Certificate of Occupancy permits to the respective addresses.

13. Magnuson reported the Police Booth located on Courthouse Square downtown has new windows installed. Roofing, facia, painting, and interior work is to follow. The Chain O' Lakes Festival committee is helping to fund the repairs.

14. Magnuson expressed appreciation to all town departments for all they do for Chain O' Lakes Festival.

15. Magnuson thanked everyone for their expressions of sympathy on the recent passing of her father.

16. Morr suggested Wynn meet with the new controller for local manufacturer Busche. Wynn reported he is working on setting up industry tours.

17. Myers said the Chain O' Lakes Festival carnival crew was great to work with and left the park very clean.

OPEN DISCUSSION:

Colonial Life – Billy Kirkham

Billy Kirkham, Colonial Life Public Sector Manager was present to provide an overview of supplemental insurance products for employees. He said they would like to conduct a comparison of the town's voluntary insurance benefits to see if Colonial Life might offer cost cutting strategies to help reduce healthcare costs. After discussion, council members suggested the Insurance Committee review and discuss comparing Colonial Life with AFLAC, the town's present provider of supplemental insurance benefits.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Resolution 2018-09 – A Resolution Granting a Waiver for Non-Compliance with the Provision Set Forth by Indiana Code 6-1.1-12.1 ET SEQ. Within the Town of Albion, Indiana – Busche Performance Group, Inc

Council voted to approve Resolution 2018-09, for Busche Performance Group for real property, and to sign the "Hearing Results" section of the Compliance Form (CF-1) previously approved on May 8, 2018. Motion made by Morr, seconded by Shultz, carried 4 Ayes, 0 Nays. Passage of the Resolution allows Busche Performance Group to claim 20% abatement on equipment installed after the specified deadline noted on the original Statement of Benefits (SB-1) Form (Reference Resolution No. 2012-05) for the 2017 pay 2018 year. The equipment is located at 1510 Progress Drive, Albion, IN.

2. Update on Village Drive Paving Project

No bids were received on the advertised project. The project will be re-advertised. The originally requested completion date of September 30, 2018 has been changed to November 30, 2018 for substantial completion (paving, concrete, sidewalks, and storm pipe) and May 30, 2019 for final completion (warranty work and grass seeding). By allowing more time to complete the project, it is anticipated the town will have a better response from contractors. Council will consider bids on July 10, 2018.

A meeting was held on June 7, 2018 with Village of White Oaks residents to discuss the proposed street project. Residents were agreeable to shrinking the size of the median on Village Drive at the W. Main Street entrance to accommodate street improvements.

Residents also expressed a desire to have the speed limit reduced, and signage restricting truck traffic through the residential neighborhood. The parking and traffic committee will consider these items at a future meeting.

3. Approval of Cemetery Deed(s)

Council voted to approve the following cemetery deed, motion made by Magnuson, seconded by Morr, carried 4 Ayes, 0 Nays.

Teresa Isaac Elmore – Section M, Lot 166, Grave 4

DEPARTMENT HEADS:

Park/Cemetery Depts – Park/Cemetery Superintendent Casey Myers provided a summary of his monthly report. The cemetery committee continues to make progress toward reviewing current fees and policies. For the convenience of visitors and workers, a portable toilet will be kept at Rose Hill Cemetery for a few months. The concrete work is done on the Chess/Checker set. The painting of the board game is to be completed by the Albion S.T.A.R. Team. Dust control has been applied to stone drives and is helping. The Splash Pad has been busy. Fireworks donations are being accepted. Myers is working with Central Noble School officials in preparation of this year's display. The basketball/pickleball court are slated to be painted in the future.

Street/Cemetery Depts – Council acknowledged receipt of Street Superintendent Brian Stimpson's monthly report. He reported street employees have been cleaning, and painting curbs. Stimpson said he plans to build a brine application system based off of a similar system used by Montpelier. He said its hoped the use of brine will cut salt consumption in half. Stimpson is still waiting on a reply from a streetlight pole manufacturer regarding whether or not a problem with rust falls under warranty. It was suggested a certified letter be sent to the manufacturer requesting resolution. Stimpson is still in the process of seeking quotes to 'camera' the sink hole near Dollar General.

Water/Wastewater Depts – Council acknowledged receipt of Water/Wastewater Superintendent Terry Forker's monthly report. He reported Wessler Engineering is working on preparing an advertisement for contractors for the ammonia treatment project. The WWTP Committee will need to meet soon. The department is waiting on the Tech Memo from Wessler. The newly purchased testing equipment is in use and the department is certified to run tests. Forker obtained emergency permission from INDOT to repair a water main break on East Main/State Road 8. The use of "Bugs" at the sewer ponds in an attempt to reduce sludge to aid with ammonia treatment has been in effect for a little over 30 days. Periodic measurements of sludge depth will be done to gauge the effectiveness of the biological "Bugs."

OTHER COMMENTS:

1. It was noted repairing damage to State Roads 8 & 9 purportedly resulting from increased vehicle traffic due to the detour for the Brimfield Bridge project is the responsibility of INDOT.

2. Jellison said she would like Dept Heads to notify her when they are on vacation (2 or more consecutive days) and provide contact information for who will be taking calls during their absence.

3. Morr suggested council members discuss a tentative date for a Special Meeting for the possibility of considering the Pill Box Pharmacy's Façade Grant request prior to the next regularly scheduled meeting. Although no official action was taken, June 18, 2018 at 5:00 pm was suggested. Shultz reported he would be on vacation and unable to attend. Weber was not present at tonight's meeting and his availability was unclear. Wynn said he would contact Greg Winn, Pill Box Pharmacy to discuss the matter further.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Shultz motioned to approve Payroll and Accounts Payable Vouchers as of May 24, 2018 & June 12, 2018, seconded by Morr, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, the meeting was adjourned by consensus at 7:07 pm. The next regularly scheduled meeting is to be held on June 26, 2018 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

MAX C. WEBER, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER