

Albion Town Council
Tuesday, June 9, 2020, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Present)
Darold Smolinske, Member (Present)
Chris Magnuson, Member (Present)

ABSENT: John Morr, Member

OTHERS: Carol A. Selby, Clerk-Treasurer (Electronically)
Tena, Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Present)
KPC Media (Electronically)
Scott Cole, Police Dept (Electronically)
Terry Forker, Water/Wastewater Depts (Present)
Casey Myers, Park/Street Depts (Present)
Corey Miller, Street/Cemetery Depts (Present)

APPROVAL OF MINUTES: Minutes from the Teleconference Meeting on May 26, 2020 were approved. Motion by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

The Albion Fire Department's Annual Fish Fry Fundraiser will be held tomorrow, June 10, 2020 beginning at 4:30pm. Due to the Coronavirus Pandemic, it will be drive-thru only. Town Council President Vicki Jellison gave "A Shout out to the Central Noble Class of 2020! Albion and our surrounding community are proud of your accomplishments. You have persevered through challenging times. Each of you have shown resilience, passion and determination to reach your goal of graduation. Our community is supporting you as you begin a new chapter in your lives. Be strong, be of courage and be CN proud! Albion will continue to be a great place for you to live, work and play! We are ONE! Central Noble seniors good luck in all you do!!"

OPEN DISCUSSION: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

1. Approval of Resolution No. 2020-10 – Multi-Hazard Mitigation Plan Update

Council voted to approve Resolution No. 2020-10, A Resolution Adopting the Noble County Multi-Hazard Mitigation Plan. Motion made by Magnuson, seconded by Shultz, carried 4 Ayes, 0 Nays. The plan focuses on mitigating natural disasters to reduce harm to people and property. Department Heads had the opportunity to comment on the plan at their June 1st meeting.

2. Courthouse Square Preservation Society – Request for \$500 in CEDIT Funds for flowers for Courthouse Square

- Council voted to approve a request to contribute \$500 towards flowers at the Courthouse Square fountain. Motion made by Magnuson, seconded by Smolinske, carried 3 Ayes, 1 Abstention per Shultz whom is a member of the Noble County Courthouse Square Preservation Society. CEDIT Funds are allocated for the purchase (Appropriation# 104 200 21000).

3. Consideration of Quotes for Street Dept Truck

Street/Cemetery Superintendent Corey Miller explained four quotes were solicited for a new truck and three quotes were received. All dealers were contacted verbally and sent an RFQ with specs via email. Quotes received included City Ford, Columbia City - \$40,771.50, O'Daniel Ford Inc., New Haven - \$39,513.31 and Max Platt Ford-Lincoln, Inc., Kendallville - \$38,773.25. Burnworth-Zollars did not submit a quote. Miller recommended purchasing the truck from City Ford since they have a truck in stock, allowing for the installation of equipment to occur sooner, which would get the truck in service before winter weather arrives. Shultz asked if we were okay legally to purchase from the highest bidder. Town Attorney Steve Clouse said, although City Ford submitted the highest quote, they have a truck available right now, making them the most responsive and responsible bidder. The other dealers do not have a truck in stock. Due to the Coronavirus Pandemic, manufacturers were shut down and production is just now starting back up. Miller said if they have to wait to have a truck built, it would take about 6-8 months.

After discussion, Council voted to approve Miller's request to purchase a 2020 Ford F-450 Truck from City Ford, Columbia City in the amount of \$40,771.50 and Equipment (dump body, blade, plow, and tool box) from W.A. Jones in the amount of \$18,249.98. (It was noted due to the specialized nature of the equipment, W.A. Jones is the only vendor in our area supplying and installing this type of equipment. In addition, this type of equipment will be interchangeable with other vehicles in the town's fleet, and with equipment and parts the town already has in stock.) The motion included a contingency that should the truck from City Ford be sold prior to Miller contacting the dealership in the morning, Miller may order the truck from low bidder Max Platt Ford-Lincoln, Inc. Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays. Plans are to

finance the truck through Ford Credit Municipal Finance. Street and CEDIT funds will be allocated for the annual payments. Street and Cemetery funds are slated to be used to pay for the equipment from W.A. Jones.

Department Head Reports:

Council acknowledged receipt of written reports for Park/Cemetery, Street/Cemetery, and Water/Wastewater Departments. Superintendents provided summaries of their respective activities, and were available to field questions from council members. Myers is in the process of filling a vacant part-time laborer position. After discussion regarding this year's Fire Works Display in regards to the Coronavirus Pandemic, Council voted to post-pone the town's show until Labor Day Weekend- Saturday, September 5, 2020 with a rain date of Sunday, September 6, 2020. Motion made by Smolinske, seconded by Shultz, carried 4 Ayes, 0 Nays. Council will continue to monitor COVID-19 cases, and may for the safety of the community, decide to cancel this year's show. The Town has made a down payment on this year's show. Myers said should the show be cancelled; the vendor has stated they will apply the down payment toward next year's show. An additional charge may be incurred to accommodate the special storage requirements for the fireworks. Superintendent Corey Miller reported the contractor hired to repair a storm pipe off of Trail Ridge Road near Dollar General Store plans to start work this week. The street department has been patching streets, painting curbs, etc. Miller is researching options for addressing rust on streetlight poles. He said he is leaning toward applying something to the surface of the poles to inhibit rust, as opposed to installing poles on concrete risers, especially in the downtown courthouse square area due to aesthetics. Water/Wastewater Superintendent Terry Forker said he is still working with consultants to try to come up with a solution for addressing ammonia issues at the wastewater ponds. KML is continuing to perform testing in an attempt to determine what is inhibiting the performance of nitrifying bacteria introduced into the ponds to treat ammonia. Wessler Engineering is also involved in the discussions. Forker reported he would like Dixson Engineering to assist with preparing an RFQ for exterior maintenance (sand blasting, painting, etc) on the 300,000-gallon Water Tower located off of S Park Drive. Council was agreeable to having Dixson come to a Public Works Committee meeting, or Council meeting to discuss the maintenance needs of the water tower.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

Shultz motioned to approve Accounts Payable and Payroll Vouchers as of June 4, 2020 and June 9, 2020. Seconded by Smolinske, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ELECTRONIC SIGNATURES:

While meetings are being held remotely, Councilmembers gave Clerk-Treasurer Carol A. Selby permission to designate their electronic signature on necessary documents. As recommended by Town Attorney Steve Clouse, electronic signatures will be noted by prefacing the individual's name with "/s/" on documents.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 7:13 pm. Motion made by Magnuson, seconded by Smolinske, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on June 23, 2020 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the meeting will be held via electronic communication.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER