

Albion Town Council
Tuesday, April 28, 2020, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Electronically)
Darold Smolinske, Member (Electronically)
John Morr, Member (Electronically)
Chris Magnuson, Member (Electronically)

OTHERS: Carol A. Selby, Clerk-Treasurer (Electronically)
Tena, Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Present)
Matt Getts, KPC Media (Electronically)
Scott Cole, Police Dept (Electronically)
Bob Amber, Fire Dept (Electronically)
Andrew McGill, North Ridge Village, LLC (Electronically)
Zach Smith, Noble County Engineer (Electronically)

APPROVAL OF MINUTES: Minutes from the Teleconference Meeting on April 14, 2020 were approved. Motion by Shultz, seconded by Smolinske, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

Town Council President Vicki Jellison gave a shout out to the Albion Police Department, Albion Fire Department and all local first responders for their dedication during the COVID-19 Pandemic. Their efforts in handling added responsibilities during these challenging times are very much appreciated. She also gave a shout out to the Central Noble School Corporation for their creativity and determination to continue educating our students for the remainder of the school year. Also, to the Central Noble food service workers who are doing their part to feed an average of 300 children per week. Their preparing, packing and distributing efforts put 4,200 meals in community homes each and every week. We are grateful for the difference all of these local people are making. Albion is a great place to live, work and play!

Council also thanked Street Department employees for completing the “Albion” sign near Chain O’ Lakes State Park. Jellison acknowledged receipt of a letter from the Albion Redevelopment Commission indicating their need to capture incremental revenue for the ensuing budget year and inviting council to a presentation at their May 13, 2020 RDC Meeting.

OPEN DISCUSSION: NONE

OLD BUSINESS:

1. Village of White Oaks

Town Manager Tena Woenker reported she talked to Keith Leatherman about when he plans to start construction of additional homes in the Village of White Oaks. She said Leatherman said the plans were printed on the wrong sized paper. He is waiting on the Surveyor to resubmit the plans on different paper so the Council can resign, and then he can resubmit the plat to the Noble County Recorder’s Office to be recorded.

2. Coronavirus Pandemic

Governor Holcomb’s “Stay at Home” Executive Order was extended to May 1, 2020. He will be holding a press conference on that date whereas it’s expected he will update directives regarding the Pandemic. Decisions on employee work schedules/safety, and whether or not the town will continue to conduct meetings remotely will be based off the Governor’s orders.

NEW BUSINESS:

1. Alley Vacations - Ordinance No. 2020-03 & Ordinance 2020-04 – 2nd Readings

At the last meeting on April 14, 2020 a Public Hearing was held regarding a request by Noble County Commissioners to vacate a 150’ platted alley (North-South) and 150’ platted alley (East-West) adjacent to Main Street and Oak Street Square, and a 134’ platted alley (North-South) and 134’ platted alley (East-West) adjacent to Jefferson and York Streets. The vacation is being done in conjunction with the County’s upcoming building project. There were no public objections to the proposed vacation.

Also, at the last meeting, Council answered “NO” to each of the Findings of Fact questions, and approved both Ordinance No. 2020-03 and 2020-04 on first readings. Noble County Engineer Zach Smith provided an update on the building project. After discussion, Council voted to approve the vacation request and adopt the Ordinances on Second Reading as follows.

Ordinance No. 2020-03 – 2nd Reading

Magnuson motioned for the reading by title only and approval of Ordinance No. 2020-03, *An Ordinance Vacating a Public Way or Place, To-Wit: The 150’ Platted Alley (North-South) and 150’ Platted Alley (East-West) Adjacent to Main Street and Oak Street Square* on its second reading as follows. Smolinske seconded, carried 5 Ayes, 0 Nays.

Ordinance No. 2020-04 – 2nd Reading

Magnuson motioned for the reading by title only and approval of Ordinance No. 2020-04, *An Ordinance Vacating a Public Way or Place, To-Wit: The 134’ Platted Alley*

(North-South) and 134' Platted Alley (East-West) Adjacent to Jefferson Street and York Street on its second reading as follows. Smolinske seconded, carried 5 Ayes, 0 Nays.

2. Economic Revitalization Area - Approval of Resolution No. 2020-06

There being no objections to report on the proposed designation of an Economic Revitalization Area, Council voted to approve Resolution No. 2020-06, *A Resolution Before the Town Council of the Town of Albion, Indiana, Findings and Resolution Designating Specific Property as Economic Revitalization Area*. Motion made by Morr, seconded by Shultz, carried 5 Ayes, 0 Nays. Town Attorney Steve Clouse will complete the Findings of Fact on behalf of the Town Council. The designation of the ERA is being done in conjunction with a request for Tax Abatement by Andrew McGill, North Ridge Village LLC (Reference Resolution No. 2020-05, approved 4/14/2020 for (5) Duplex Senior Housing Apartments (10 Units) to be located at North Ridge Village Sec 2, Lot 10 Ex Pt E Side.)

3. Consideration of Compliance Forms (CF-1) for Tax Abatements

Smolinske motioned to approve a recommendation by Town Manager Tena Woenker to approve the following CF-1 Forms. Seconded by Morr, carried 5 Ayes, 0 Nays.

B&J Specialty:

CF-1/Real Property (Res. 2012-19) (\$273,258)

CF-1/Personal Property (Res. 2018-02) (\$388,000)

CF-1/Personal Property (Res. 2017-??) (\$193,000)

4. Approval of Salary Ordinance No. 2020-07 – 1st Reading

Intern Wages were amended to reflect \$12/hour (reduced from \$16/hour) and a correction was made to the hourly overtime wage calculation for the Deputy Clerk-Treasurer position to correct a mathematical error (was listed at \$30.05/hour and should have been \$31.47/hour). After discussion, Council voted to approve Ordinance No. 2020-07 on its first reading as follows. The second reading will be on May 12, 2020.

First Reading

Magnuson caused Ordinance 2020-07, *A Payroll Ordinance Amending Wages for the Intern Position and Correcting a Mathematical Error in the Overtime Calculation for the Deputy Clerk-Treasurer. This Ordinance Amends Ordinance No. 2019-15 which Set Wages and Benefits for Town of Albion, Elected, Appointed and All Other Employees By Department For The 2020 Calendar Year*, to be read for the first time by title only, and motioned for approval of the ordinance, seconded by Smolinske, carried 5 Ayes, 0 Nays.

5. Acknowledgement of written Department Head Reports for the following

Depts: Council acknowledged receipt of written reports for the Fire, Police, and Town Manager. Fire Chief Bob Amber, Town Marshal Scott Cole, and Town Manager Tena Woenker provided summaries of their respective activities and were available to field questions from council members. Council discussed the condition of a burned out dwelling, vehicle, and proposed removal and disposal of a mobile home on property off

of Jackson Street. The property is outside the Town’s corporate boundary, but within the Town’s Zoning boundary, requiring collaboration between the Town and County to address the matter. Town Marshal Scott Cole said he would confer with Noble County officials about options for getting the area cleaned up. Councilmembers also discussed the possibility of getting other organizations involved to help clean up trash in other areas around town. The Public Works Committee (Tena Woenker, Darold Smolinske, Chris Magnuson, Corey Miller) will meet Thursday, April 30, 2020 to discuss upcoming projects.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Shultz motioned to approve Accounts Payable and Payroll Vouchers as of April 14, 2020, April 23, 2020, and April 28, 2020. Seconded by Smolinske, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ELECTRONIC SIGNATURES:

While meetings are being held remotely, Councilmembers gave Clerk-Treasurer Carol A. Selby permission to designate their electronic signature on necessary documents. As recommended by Town Attorney Steve Clouse, electronic signatures will be noted by prefacing the individual’s name with “/s/” on documents.

ADJOURNMENT: There being no further business to be brought before council in regular session, Jellison adjourned the meeting at 7:16 pm. Motion made by Morr, seconded by Smolinske, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on May 12, 2020 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the meeting will be held via electronic communication.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER