

Albion Town Council
Tuesday, April 27, 2021, 6:00 pm
TELECONFERENCE via GoToMeeting
(Meeting ID# 280137509)
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

AS A RESULT OF THE WORLD HEALTH ORGANIZATION'S DECLARATION OF A GLOBAL CORONAVIRUS PANDEMIC, (aka CoVid-19) AND AS AUTHORIZED PER STATE OF INDIANA GOVERNOR ERIC HOLCOMB, VIA EXECUTIVE ORDER NO. 20-09, DATED 3/23/2020, "RELATING TO THE CONTINUITY OF OPERATIONS OF GOVERNMENT, PAGE 2, ITEM 4 (A) "OPEN DOOR LAW," THE ALBION TOWN COUNCIL HELD THIS MEETING VIA ELECTRONIC COMMUNICATION. THE MEETING WAS HELD IN CONJUNCTION WITH GOVERNOR HOLCOMB'S EXECUTIVE ORDER NO. 20-08, DATED 3/23/2020, "DIRECTIVE FOR HOOSIERS TO STAY AT HOME," AND EXTENSIONS THEREOF.

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President (Present)
Don Shultz, Vice-President (Present)
Darold Smolinske, Member (Present)
John Morr, Member (Present)
Chris Magnuson, Member

OTHERS: Carol A. Selby, Clerk-Treasurer (Electronically)
Tena Woenker, Town Manager (Present)
Steve Clouse, Town Attorney (Present)
Matt Getts, KPC Media (Electronically)
Scott Cole, Police Dept (Present)
John Urso, Fire Dept (Electronically)
Steve Hook, S.T.A.R. Team (Present)
Everett Newman, Newman & Newman LLC (Present)
Bonnie Brownell, Central Noble Food Pantry (Present)

APPROVAL OF MINUTES: Minutes from the regular meeting on April 13, 2021 were approved. Motion by Smolinske, seconded by Morr, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Albion Chamber sponsored Town Wide Yard Sales – May 6th, 7th, 8th
2. Albion Chamber fundraiser @ Police Booth Porkburgers, etc. – May 7th
3. Spring Clean-up Day & Goodwill Truck – May 15th
4. Economic Development Video – Councilmembers Morr and Smolinske watched the video and recommended all councilmembers and RDC members view it. Smolinske said the information can be used to help prioritize infrastructure projects for economic development growth.
5. Peters Municipal Consultants will provide the annual presentation to taxing entities on behalf of the RDC on May 12, 2021. Jellison will attend as the town's representative.
6. Traffic issues – Jellison recommended using signage at Highland and Oak Street to detour vehicles back onto Jefferson Street to deter traffic from going the wrong way down Cherry Street during upcoming events that create congestion in town.
7. Tele-pharmacy – The Pillbox Pharmacy has been sold, and the Albion store will close. Morr said efforts are being made to try to get another pharmacy to locate in Albion.
8. DLZ Webinar regarding Broadband funding – May 6th

OPEN DISCUSSION: NONE

DEPARTMENT HEAD REPORTS:

Fire Dept - Deputy Fire Chief John Urso was available to answer questions on the department's monthly report. Council acknowledged receipt of spreadsheets provided by Fire Chief Bob Amber showing details on how pay was calculated for each firefighter. Council voted to approve Biannual Firefighter compensation to be paid with the May 20, 2021 Payroll in the total amount of \$9,620.09. Motion by Smolinske, seconded by Morr, carried 5 Ayes, 0 Nays. Fire Dept budgeted funds are allocated to cover the expense (Appropriation No. 101 600 122 000).

Police Dept - Council acknowledged receipt of the department's monthly report. Town Marshal Scott Cole reported construction at the site of the County's new building downtown has decreased available parking spaces, making it difficult for people to access the courthouse and businesses around courthouse square. Likewise, traffic congestion has increased. Cole said there are times when traffic is stopped, and needs diverted while trucks delivering project materials, i.e., steel, etc. are being unloaded. He anticipates it will get worse during jury trials, and the Chain O' Lakes Festival when even more people will be vying for parking spaces. Cole suggested opening up a gravel area owned by the Town, off of York Street, between W Main and W Jefferson Streets for public parking. The area is used by the Town in winter to pile snow, and was used as a staging area during the W Hazel Street paving project. After discussion, council consensus was to allow the area to be available for parking. Woenker said the town has concrete parking stops that could be used to designate parking spaces. It was also suggested someone contact the County to see if the Noble County Prosecutors Office parking lot could be made available after business hours for parking during the Chain O' Lakes Festival. Council also recommended placing a sign at the town-owned parking lot at the corner of S Orange & E Hazel Streets (across from the Post Office) indicating it is a public parking lot.

Town Manager - Council acknowledged receipt of the town manager's monthly report. A meeting for residents and property owners impacted by the upcoming CCMG street improvement project on E Hazel Street will be held at the Albion Municipal Building on May 13, 2021 at 6pm. Notices will be sent inviting residents/property owners to the meeting. Sidewalk quotes will be considered at the next meeting on May 11, 2021.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Consideration of Compliance Forms (CF-1) for Tax Abatements

Shultz motioned to approve a recommendation by Town Manager Tena Woenker to approve CF-1 Forms for tax abatements for the below listed companies. Seconded by Morr, carried 5 Ayes, 0 Nays. The forms are to be submitted to the Noble County Assessor/Auditor.

B&J Specialty:

- CF-1/Real Property (Res. 2012-19) (\$273,258)
- CF-1/Personal Property (Res. 2020-17) (\$1,183,707)
- CF-1/Personal Property (Res. 2018-02) (\$388,000)
- CF-1/Personal Property (Res. 2017-07) (\$193,000)

North Ridge Village LLC:

- CF-1/Real Property (Res. 2020-06) (\$920,000)

Robert Bosch LLC:

CF-1/Real Property (Res. 2020-11, 2020-14) (\$5,941,088)

CF-1/Personal Property (Res. 2020-11, 2020-14, 2020-15) (\$1,100,000)

Busche Performance Group, Inc., D/B/A Mobex Global:

CF-1/Personal Property (Res. 2016-17) (\$5,000,000)

Store Master Funding XVI, LLC:

CF-1/Real Estate (Res. 2014-04) (\$1,500,000)

2. Consideration of RDC recommendation to approve Façade Grants

Bonnie Brownell, Central Noble Food Pantry was present to answer questions about the project. After discussion, Council voted to approve the RDC's recommendation to approve a Façade Grant in the amount of \$764 for signage for the Central Noble Food Pantry. Motion made by Magnuson, seconded by Smolinske, carried 5 Ayes, 0 Nays. A Façade Grant request for Pizza Depot will be considered at a later date.

3. Albion S.T.A.R. Team – Farmers Market – Everett Newman & Steve Hook

Everett Newman, Newman & Newman LLC and Steve Hook, Albion S.T.A.R. Team were present to request permission to close the alley across from the courthouse, off of W Jefferson Street between the Hidden Ego fitness center and Newman & Newman law office, for a Farmers Market. Because Augusta Hills Learning, Recreation, & Community Center also hosts a Farmers Market, Council suggested coordinating with them so as not to compete with them. Council appeared open to revisiting the idea once additional information is obtained.

4. Courthouse Square Preservation Society – Don Shultz

Council voted to approve a request from the Courthouse Square Preservation Society to contribute \$500 for flowers around courthouse square. Motion by Morr, seconded by Magnuson, carried 4 Ayes, 1 Abstention per Shultz, who sits on the CSPS board. CREDIT Funds are allocated toward the purchase (Appropriation No. 104 100 210 000).

5. Ordinance No. 2021-09, American Rescue Plan – 1st Reading

Council voted to approve Ordinance No. 2021-09 on its first reading as follows. The ordinance establishes Fund No. 176, ARP Coronavirus Local Fiscal Recovery Fund for receipt of grant funds, and outlines permitted uses as specified in Section 603(c) of the Social Security Act. The second reading and final adoption will be considered at the May 11, 2021 council meeting.

First Reading

Magnuson caused Ordinance 2021-09, to be read for the first time by title only, *An Ordinance of the Town of Albion, Noble County, Indiana Establishing a Local American Rescue Plan (ARP) Coronavirus Local Fiscal Recovery Fund*, and motioned for approval of the ordinance, seconded by Shultz, carried 5 Ayes, 0 Nays.

OTHER COMMENTS:

DLZ Engineering – Consideration of Alternative Services

Council voted to approve alternative engineering services pertaining to Right-of-Way acquisition for the E Hazel Street CCMG project in the amount of \$4,000 for preparing legal descriptions and parcel drawings (Reference Item H, on DLZ submittal). Motion to approve by Magnuson, seconded by Smolinske, carried 5 Ayes, 0 Nays.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Morr motioned to approve Accounts Payable and Payroll Vouchers as of April 22, 2021 & April 27, 2021. Shultz seconded, carried 5 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 7:19 pm. Motion by Morr, seconded by Magnuson, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on May 11, 2021 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN. Should the Town continue to be under a public emergency, the option to join the meeting electronically will be available.

VICKI E. JELLISON, PRESIDENT

DONALD J. SHULTZ, VICE-PRESIDENT

CHRISTINA K. MAGNUSON, MEMBER

JOHN D. MORR, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER