

Albion Town Council
Tuesday, April 10, 2018, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
Don Shultz, Member
Max Weber, Member

ABSENT: John Morr, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Bill Eberhard, Town Attorney
Matt Getts, KPC Media
Terry Forker, Water/Wastewater Depts
Aaron McGinnis Water/Wastewater Depts
Brian Stimpson, Street/Cemetery Depts
Casey Myers, Park/Cemetery Depts
Tom Lock, Police Dept
Lucas Pant, Police Dept
Scott Cole, Police Dept
Trince Hursey, Police Dept
John Urso, Fire Dept
Sharon Leitch

APPROVAL OF MINUTES: Minutes from the regular meeting on March 27, 2018 were approved. Motion made by Magnuson, seconded by Weber, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Garner Family Benefit and American Legion Riders Fundraiser

A benefit held at the Fire Station on April 7, 2018 was well attended. Proceeds from the Spaghetti Dinner, Raffles, Silent and Live auctions are to assist the Garner Family.

Likewise, the American Legion Riders have scheduled a breakfast and motorcycle ride for April 14, 2018 weather permitting.

2. Introduction of Full-Time Police Officer Lucas Pant (effective April 8, 2018)

Town Marshal Tom Lock introduced Council Members to the newest full-time member of the Albion Police Department. Officer Lucas Pant fills a vacancy left by former Officer Shawn Garner who is no longer on the force due to medical reasons. Officer Pant will be attending the Police Academy later this year. His full-time status was effective April 8, 2018.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Approval of 3-Year CEDIT Plan & 2019 Appropriations – Resolution 2018-07

Town Manager Stefen Wynn provided a summary of the CEDIT Plan which incorporates a 1.23% increase each year from 2019-2021, and Resolution 2018-07, which lists 2019 Appropriations totaling \$210,423. After discussion, Council voted to approve the 3-Year CEDIT Plan and Resolution 2018-07 as follows. (A copy of the approved plan is to be filed with the Noble County Auditor as required.)

- a. Magnuson motioned to approve the 3-Year CEDIT Plan, seconded by Shultz, carried 4 Ayes, 0 Nays.
- b. Weber motioned to approve Resolution 2018-07, seconded by Magnuson, carried 4 Ayes, 0 Nays.

2. Consideration of Quotes for Tree Work

Council voted to approve a recommendation by Street Superintendent Brian Stimpson to hire the lowest most responsive and responsible quoter, Arbor Tamer for \$3,700 for tree and stump work. Motion made by Shultz, seconded by Magnuson, carried 4 Ayes, 0 Nays. Rainy Day Funds are allocated to cover the cost. It was noted the original quote included \$800 for a tree located in Section G, Rose Hill Cemetery that was later determined did not need to be removed. Thus, the reduction in price from \$4,500 to \$3,700. Stimpson reported five vendors were solicited for quotes, only two quotes were received. (Superior Tree Service, LLC quoted \$3,925 for same work (\$4,725 - \$800 for Rose Hill tree). The tree work is expected to be completed by June 15, 2018.

3. Adoption of Salary Ordinance No. 2018-06 – 1st & 2nd Readings

Council voted to approve Ordinance No. 2018-06 on its first and second readings as follows. The Ordinance includes addition of the Deputy Fire Chief position, amends funds from which Interns may be paid, and specifies compensation for sending a former part-time officer to the Police Academy.

First Reading

Magnuson caused Ordinance 2018-06, *A Payroll Ordinance Amending Ordinance 2017-23 (Amended by 2018-03, 01/23/2018), Amending Wages for Part-Time and Full-Time Officers Attending the Indiana Law Enforcement Academy; Adding a Deputy Fire Chief Position; and Amending the Wages for Interns*, to be read for the first time by title only. Magnuson motioned for approval of the ordinance, seconded by Weber, carried 4 Ayes, 0 Nays.

Second Reading

Magnuson motioned to suspend the rules to allow for the reading of the Ordinance for a second time by title only, seconded by Weber, carried 4 Ayes, 0 Nays. Magnuson then caused the ordinance to be read a second time by title only and motioned to approve the adoption of the ordinance on its second reading, seconded by Weber, carried 4 Ayes, 0 Nays.

4. Consideration of applying for Quick Impact Place-based (Quip) Grant

Council voted to give Wynn permission to apply for a 50/50 Quick Impact Place-based (QuIP) grant from the Office of Community & Rural Affairs (OCRA) for Signs celebrating CN Schools State and Regional championships, a Wayfinding Sign, and Bicycle Racks. Motion made by Weber, seconded by Magnuson, carried 4 Ayes, 0 Nays. CEDIT Funds are slated to be used for the Town's 50% portion of the cost.

OTHER COMMENTS:

Magnuson provided a summary of information she learned about rating the condition of roads from an LTAP class she recently attended.

DEPARTMENT HEADS:

Park/Cemetery Depts

Council acknowledged receipt of the departments' monthly report. Park/Cemetery Superintendent Casey Myers reported the Cemetery met and discussions are going well. Part-time workers have started. Myers gave a summary of work to be performed. It was noted street employees have been depositing dirt alongside West Main Street adjacent to Rose Hill Cemetery in an effort to build the road up in preparation for future paving. Martin houses and wood duck boxes have been installed. A broken tile near the Basket Ball Court in Hidden Diamonds Park is being repaired/replaced. The work is expected to cost approximately \$2,000. The Parks Department was able to utilize broom equipment from Central Noble Schools to sweep up stones in grassy areas from snow plowing.

Street/Cemetery Depts

Council acknowledged receipt of the departments' monthly report. Council approved, via consensus, to allow Street Superintendent Brian Stimpson to prepare an RFQ to get a sink hole fixed near a storm drain by the Dollar General parking lot in North Ridge Village. The RFQ and work are to be coordinated with the Water/Wastewater Department since a waterline is located near the sink hole. Street workers have been installing reflective strips on "Stop" sign posts around town. The work is approximately 1/3 of the way done. The department is replacing approximately 50 per year. Plans are to complete placement of the reflective strips on Stop signs before moving on to other signs. Stimpson reported his department has been trying to come up with ideas for reducing tangling of the flags placed on streetlight poles around town. He has been soliciting quotes for rental of a lift to perform the work. Options being considered include making adjustments to hardware/brackets to reduce tangling and using longer flag poles, or smaller flags. It was noted the use of a longer flag pole may jeopardize the integrity of the bracket. Stimpson is working with the design engineer and contractor from last year's paving project to address areas of pavement failure. In response to a question about GIS mapping, Wynn plans to use an intern to assist with mapping the town's infrastructure.

Water/Wastewater Depts

Council acknowledged receipt of the departments' monthly report. Water/Wastewater Superintendent Terry Forker reported he consulted with Jim Clevenger, Dixson Engineering regarding maintenance on the South Water Tower located off of South Park Drive. Dixson Engineering performed an inspection of the water tower in 2016. Originally, Forker thought if the water tower were painted one more time, it would prolong having to curtain, sandblast, and repaint it. However, Forker said Clevenger indicated he didn't think the paint would adhere properly. Forker said he believes we should hold off on painting the tower for a couple years and then shroud it, sandblast to remove the lead paint, then repaint. The cost to do that is estimated at \$300,000 - \$400,00. He said his department will be monitoring the water tower for peeling paint. Forker noted the tower is required to be inspected a minimum of every 5 years.

Forker reported EJP is recommending a Propagation Study (cost approximately \$500) to determine the feasibility of converting the town to a radio read system that would allow for the reading and disconnect of water meters with the press of a button. Council consensus was to proceed with the study.

Forker reported repeated clogging of a lift pump weakens the unit. They have been experiencing problems with items that should not be flushed down the sanitary sewer becoming entangled in lift pumps. Wynn will address this issue with area factories when making visits. The cost to replace a lift pump that is down will be communicated to council through Wynn.

The Ammonia Treatment Committee is scheduled to meet with representatives from Wessler Engineering on April 16, 2018. KML will be producing a 3D Image of the Lagoon system to provide a baseline measurement of sludge. The information can be used to help determine if methods of treatment are working to reduce sludge.

Interviews are being conducted with applicants for the vacant water/wastewater position.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Magnuson motioned to approve Payroll and Accounts Payable Vouchers as of March 29, 2018 & April 10, 2018, seconded by Weber, carried 4 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, Weber motioned to adjourn the meeting at 7:15 pm, seconded by Shultz, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on April 24, 2018 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

MAX C. WEBER, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER