

Albion Town Council
Tuesday, April 9, 2019, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Chris Magnuson, Vice-President
John Morr, Member
Don Shultz, Member
Darold Smolinske, Member

OTHERS: Carol A. Selby, Clerk-Treasurer
Stefen Wynn, Town Manager
Matt Getts, KPC Media
Kevin Kelly, Our Hometown News
Terry Forker, Water/Wastewater Depts
Brian Stimpson, Street/Cemetery Depts
Rick Sherck, Noble County Economic Development Corp
Sharon Leitch

APPROVAL OF MINUTES: Minutes from the Regular Meeting on March 26, 2019 were approved. Motion by Magnuson, seconded by Shultz, carried 5 Ayes, 0 Nays.

ANNOUNCEMENTS:

1. Noble County EDC Report

Noble County EDC Executive Director Rick Sherck was present to provide an update on the EDC's activities including, Incumbent Worker Training, School Partnerships, Trine University, Road to One Million Regional Cities Initiative, Housing Study, and Advocates for Advancement.

2. Letter from House of Representatives

Jellison read a letter received from State Representative David Abbott congratulating the Town for being awarded a Community Crossings Matching Grant for infrastructure improvements on W Hazel Street. The town was awarded \$804,750 for the project.

OPEN DISCUSSION:

1. Veteran's Memorial – Bixler Lake Park, Kendallville, IN

Magnuson asked if the Town would like to participate in honoring Noble County Veteran's by purchasing a brick for a memorial being constructed in Kendallville. After discussion, Council voted to purchase one brick for \$100. Motion made by Smolinske, seconded by Shultz, carried 5 Ayes, 0 Nays.

2. Chamber of Commerce – American Flags on Light Poles

Magnuson asked if the Town Council would like to participate in the Chamber of Commerce's Flag Program. After discussion, Town Council Member Darold Smolinske offered to pay the \$50 fee to sponsor a flag, on behalf of the Albion Town Council in memory of former Town Employee Robert (Bob) Wilson who passed away earlier this year.

3. Ad hoc Housing Committee

Council consensus was to form a committee to address Albion's housing needs. Council President Chris Magnuson and Council Member John Morr along with Town Manager Stefen Wynn will serve on the committee.

4. Overtime Report

Jellison acknowledged the Quarterly Overtime Report prepared by Deputy Clerk-Treasurer Shannon McFarland and thanked Department Heads for keeping overtime at a minimum.

OLD BUSINESS: NONE

NEW BUSINESS:

1. Acknowledgement of Annual RDC Report

Council members acknowledged receipt of the Albion Redevelopment Commission's Annual Report. The RDC will officially approve and sign the report at their meeting tomorrow night. Information from this report will be uploaded into Gateway TIF Management by Clerk-Treasurer Carol Selby as required. The RDC will also be considering a Resolution determining the need to capture Incremental Assessed Valuation at tomorrow's meeting and provided a letter to Council indicating such.

2. Cemetery Deeds/Transfers

Council approved the following Cemetery Deed. Motion made by Magnuson, seconded by Smolinske, carried 5 Ayes, 0 Nays. **Karen Ward – Section M, Lot 78, Grave 4**

DEPARTMENT HEADS:

Park/Cemetery Depts

Council members acknowledged receipt of the department's monthly report. Superintendent Casey Myers was excused from tonight's meeting. He serves on the Noble County Convention & Visitor's Bureau and was needed at their meeting tonight. Jellison said Myers had no action items for tonight's meeting and instructed council members to send Myers an email should they have any questions.

Street/Cemetery Depts

Council acknowledged receipt of Street Superintendent Brian Stimpson's monthly report. He reported it is a slow process, but rusted streetlight poles are being replaced with powder coated streetlight poles. Work is progressing on the W Main Street Project. Pulver Asphalt Paving is ahead of schedule. Right-of-Way issues are being addressed along Weeks Street and part of the sidewalk in that area has been installed. Street employees plan to construct a wooden frame for a sign listing Albion's amenities that was placed near the entrance to Chain O' Lakes State Park. The W Hazel Street

Project is out to bid. The Paving Committee will review bids and hopefully have a recommendation for Council consideration at the next meeting on April 23, 2019.

Water/Wastewater Depts

Council acknowledged receipt of Water/Wastewater Superintendent Terry Forker’s monthly report. He is in the process of determining the costs for upgrading the electrical panel at the Parker Hannifin lift station and for installation of a “chopper” system for the lift station in the East Industrial Park. Forker believes a chopper system would help mitigate damage to the lift station from items being flushed down the sewer that are not intended to be flushed. Plans are to ask area industries to assist in the cost. The aeration discs at the wastewater ponds are working, and the baffle has been installed. Forker said preliminary wastewater testing indicates a reduction in some of the IDEM regulated items, including ammonia. He noted suspended solids increased which is believed to be temporary, and due to the disturbance created with the installation of the new aeration system and baffle. Council gave approval for Forker to research options and seek quotes on a pontoon-like service barge for use at the wastewater ponds. The barge would be used to service and maintain the aeration discs, etc at the wastewater ponds.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS:

After discussion, Morr motioned to approve Payroll and Accounts Payable Vouchers as of March 28, 2019, & April 9, 2019 seconded by Shultz, carried 5 Ayes, 0 Nays, submitted and reviewed, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before the council in regular session, Jellison adjourned the meeting at 7:12 pm, motion made by Magnuson, seconded by Shultz, carried 5 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on April 23, 2019 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

CHRISTINA K. MAGNUSON, VICE-PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, MEMBER

DAROLD R. SMOLINSKE, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER