

**Albion Town Council
Meeting Minutes
Tuesday, January 24, 2023, 6:00 pm
Albion Municipal Building
211 East Park Drive, Albion, IN, 46701
Teleconference via GoToMeeting
(Meeting ID# 280137509)**

CALL TO ORDER: Town Council President Vicki Jellison called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

ATTENDANCE: Vicki Jellison, President
Don Shultz, Vice-President
Zane Gray, Member
Abby Lindsey, Member

ABSENT: John Morr, Member

OTHERS PRESENT:

Carol A. Selby, Clerk-Treasurer
Jacob Ihrie, Town Manager
Matt Getts, KPC Media
Scott Cole, Police Dept
Brian Tigner, Fire Dept

Robert Amber, Fire Dept
Dick Owen, Fire Dept
Jenna Anderson, Thriveby5/Early Childcare
Coalition

APPROVAL OF MINUTES: Minutes from the regular meeting on January 10, 2023 were approved. Motion by Shultz, seconded by Gray, carried 4 Ayes, 0 Nays.

ANNOUNCEMENTS:

The Annual Fire Dept Appreciation Dinner will be held January 28, 2023 at Augusta Hills Event Center. Doors open 5:30 p.m. Dinner at 6:00 p.m. The Albion Chamber of Commerce Annual Meeting & Dinner will be held on February 2, 2023 at Blessed Sacrament Catholic Church. Registration 5:00–6:00 p.m. Dinner at 6:00 p.m. **Noble County Commissioners reappointed Jared Owen to the Albion Plan Commission** as one of the two 2-mile jurisdiction members (Term: January 1, 2023 – December 31, 2026). Town Wide Yard Sale dates will be May 4-6, 2023. Councilmember Don Shultz will not be at the February 28, 2023 council meeting.

OPEN DISCUSSION:

Follow-up on VS Engineering On-Call Agreement – Town Manager Jacob Ihrie reported Town Attorney Brinkerhoff reviewed the agreement and while it is not explicitly stated the on-call arrangement is exclusive, there is language that indicates VS does the engineering work for the Town. Ihrie said he can reach out to VS Engineering to get more clarity on what their services encompass. As per the on-call agreement, any changes to the contract require 14-days' notice.

DEPARTMENT HEAD REPORTS:

Fire Dept – Council acknowledged receipt of the monthly report. Firefighter training is going well. The motor for the rescue boat is not in yet. Fire Chief Robert Amber and Assistant Fire Chief Dick Owen were present to provide information on the Fire Department's request to purchase a CPR chest compression system, known as the Stryker/Lucas 3 System. The mechanical device provides uninterrupted CPR for an extended period time, and would serve

especially beneficial when the department is short on first responders. Amber reported Parkview EMS Director Dr. Amy Souers gave her permission for the department to pursue the device. The fire department has been evaluating the device since last September, and has received extensive training before and during the trial period. After discussion, Shultz motioned to approve a Quote from Stryker Medical in the amount of \$22,763.94 for the LUCAS 3, v3.1 Chest Compression System (as per Quote# 10600819), seconded by Lindsey, carried 4 ayes, 0 Nays. The price includes a 5-year maintenance plan (ProCare LUCAS Prevent Service). Rainy Day Funds slated for Fire Department equipment will be used to cover the cost (Appropriation No. 2236 100 510 000). This being a specialized piece of equipment, only one quote was obtained.

Police Dept - Council acknowledged receipt of the annual and monthly reports. Council voted to approve a recommendation by Town Marshal Scott Cole to purchase emergency equipment for the new 2022 Ford Explorer Interceptor vehicle from CopsGear.com in an amount up to \$7,301.44. The price may come in lower because plans are to reuse or trade-in some items from the 2013 Dodge Charger (slated to be taken out of service). Motion made by Shultz, seconded by Gray, carried 4 Ayes, 0 Nays. LIT Public Safety Funds allocated for the Police Department will be used to cover the cost (Appropriation No. 2240 100 501 000). This being specialized emergency equipment requiring specialized installation for compatibility with existing equipment, only one quote was obtained.

Town Manager – Council acknowledged receipt of the monthly report. Town Manager Jacob Ihrle reported one preliminary cost estimate is in for the proposed construction of a Childcare facility. The price is higher than anticipated, and is not financially feasible with the current funding strategy. As such, Council held off hiring a Grant Administrator to assist with submission of an OCRA Grant application. Council will revisit this topic at the February 14th meeting when it's anticipated the other construction quote will be in. Ihrle indicated he doesn't want to see this project die, but that certain aspects of the project will need to be revisited for it to remain viable.

OLD BUSINESS:

Update on cost estimate for 2023-1 CCMG Project, and Funding Commitment Letter

Due to a change recommended by INDOT, a section of Grove Street was removed from the proposed project because INDOT considers it an alley, rather than a street. This reduced the estimated cost of grant eligible projects. The Funding Commitment Letter was adjusted accordingly. Updated amounts are listed below. The grant ineligible section of Grove Street was estimated at approximately \$11,000 and will need to be funded 100% with Town funds.

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|----------------------------------|----------------------|
| Requested funds from INDOT 75% | \$ 753,357.75 |
| <u>Town's required match 25%</u> | <u>\$ 251,119.25</u> |
| Total estimated project cost | \$1,004,477.00 |

NEW BUSINESS:

1. Consideration of Ordinance No. 2023-03 – 1st Reading (Park Board matters)

Council voted to approve on its first reading, Ordinance No. 2023-03 as indicated below. The ordinance allows for a total of five park board members with one of those members being appointed by the library or school board. A statutory provision allowing the council to waive political affiliations if needed was also added.

First Reading - Shultz caused Ordinance No. 2023-03, An Ordinance Re-Establishing a Department of Parks and Recreation and the Repeal of Ordinance P86-1 and all other Ordinances in Conflict Therewith. Shultz then motioned for adoption of the ordinance, seconded by Gray, carried 4 Ayes, 0 Nays.

2. Consideration of Noble County Disposal Quote for 2023 Spring Cleanup – May 13th

Council voted to approve a Quote from Noble County Disposal dated January 12, 2023 for this year’s Spring Clean-up. Motion by Shultz, seconded by Gray, carried 4 Ayes, 0 Nays. The price has increased from \$200 per hour per truck last year, to \$225 per hour per truck this year. The disposal rate remains the same at \$75 per ton, with NO minimum tonnage. Prices for freon items and tires remain the same as last year. The timeframe for dropping off electronics will be 6:30am-10:30am. The cost for last year’s cleanup was \$7,601.25. General Fund appropriations are allocated for Spring Clean-up (Appropriation No. 1101 100 396 000). Jellison requested a review of the Spring Cleanup Flyer be placed on the next Agenda to determine if any changes are needed to the items the Town allows for disposal.

3. Approval of Resolution No. 2023-04 – Budget Cuts/Transfers

Council voted to approve Resolution 2023-04, motion made by Gray, seconded by Lindsey, carried 4 Ayes, 0 Nays. The resolution authorizes the Clerk-Treasurer and Town Manager to make cuts/transfers to the 2023 and/or 2024 departmental budgets as necessary.

APPROVAL OF ACCOUNTS PAYABLE & PAYROLL VOUCHERS: Shultz motioned to approve Accounts Payable & Payroll Vouchers as of Jan 12, & Jan 24, 2023. Gray seconded, carried 4 Ayes, 0 Nays, attested by Carol A. Selby.

ADJOURNMENT: There being no further business to be brought before council in regular session, the meeting adjourned at 7:02 pm. Motion by Gray, seconded by Lindsey, carried 4 Ayes, 0 Nays. The next regularly scheduled meeting is to be held on February 14, 2023 at 6:00 pm, at the Albion Municipal Building, 211 East Park Drive, Albion, IN.

VICKI E. JELLISON, PRESIDENT

JOHN D. MORR, MEMBER

DONALD J. SHULTZ, VICE-PRESIDENT

ABIGAIL E. LINDSEY, MEMBER

ZANE M. GRAY, MEMBER

ATTEST: _____
CAROL A. SELBY, CLERK-TREASURER